



IRCI/2013/ 2nd GBM/S1A
Kyoto, 21st October 2013

International Research Centre for Intangible Cultural Heritage
in the Asia-Pacific Region under the auspices of UNESCO
(IRCI)

The Second Governing Board Meeting

Schedule and the List of Agenda

Kyoto, 21st October

1. As per the Article 5 paragraph 1 of the Agreement between the government of Japan and the United Nations Educational, Scientific, and Cultural Organization (hereafter abbreviated as “the Agreement”), the Governing Board of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region (hereafter abbreviated as “IRCI” or “the Centre”) shall
 - (a) examine and adopt the long-term and medium-term programmes of the Centre submitted by the Director of the Centre subject to the relevant legislative and regulatory requirements relating to the National Institutes for Cultural Heritages(hereafter abbreviated as “NICH”);
 - (b) examine and adopts work plan and budget of the Centre submitted by the Director of the Centre subject to the relevant legislative and regulatory requirements relating to NICH;
 - (c) examine the reports on the Centre’s activities submitted by the Director of the Centre;
 - (d) draw up and adopt any necessary internal regulations of the Centre, based on the relevant legislative and regulatory framework relating to NICH; and
 - (e) decide on the participation of the other interested institutions in the activities of the Centre.
2. In accordance to the Article 5 paragraph 1 above, the Director-General of the Centre proposes the Governing Board the list of Agenda and schedule for the second Governing Board Meeting of IRCI as presented on ANNEX of the document.

ANNEX

List of Agenda

	Agenda	Relevant paragraph(s) of the Agreement or the Rules of NICH
Section1	Approval for an amendment to the Rules of the Advisory Board	The Article 5 paragraph 3(d)
	Approval for replacment of the Advisory Board members	The Rule 86 and Rule 88 of NICH
Section2	Agenda	Relevant paragraph(s) of the Agreement
	Adoption of the report on the Centre' s activities and financial statements.	The Article 5 paragraph 3 (c)
Section3	Agenda	Relevant paragraph(s) of the Agreement
	Revision of the long-term and medium-term program of IRCI	The Article 5 paragraph 3 (a)
Section4	Agenda	Relevant paragraph(s) of the Agreement
	Adoption of the work plan and budget for FY 2013 and FY 2014	The Article 5 paragraph 3 (a)

**Provisional Schedule for the second session of the Governing
Board of International Research Centre for Intangible Cultural
Heritage in the Asia-Pacific Region**

	Items to be discussed/reported
Session 1 9:15am-10:00am (45 minutes)	Opening Remark(s) A. Agenda and schedule B. Introduction of newly appointed members of the Governing Board(if any) C. Report on interval between the Governing Board meetings D. Report on participation of the Member States E. Approval of an amendment to the Rules of Advisory Board and the Rules of Executive Committee of IRCI F. Approval of the replacement of the Advisory Board members G. Determination of the official logo of IRCI
Session 2 10:00am -11:00am (1h)	• Report on programmes in FY11and FY12 and their financial statements • Comments from the Governing Board Members • Feedback from IRCI and Sakai City
Session 3 11:00am -12:00 am (1h)	• Proposal of the revision of Long and Mid-term programmes • Comments from the Governing Board members • Feedback from IRCI • Conclusion
12:00pm -12:40pm (40 minutes)	Lunch
Session 4 12:40pm -14:10 pm (1h 30minutes)	• Programmes for FY 2013 and FY 2014 • Budget for FY 2014 • Comments from the Governing Board members • Feedback from IRCI and Sakai City • Conclusion
Session 5 14:10pm -14:30pm (20 minutes)	• Comments from the Governing Board members (if any) • Closing remark(s)



IRCI/2013/ 2nd GBM/S1B

Kyoto, 21st October 2013

International Research Centre for Intangible Cultural Heritage
in the Asia-Pacific Region under the auspices of UNESCO
(IRCI)

The Second Governing Board Meeting

Introduction of the new members of the Governing Board of IRCI

Kyoto, 21st October

1. In accordance with Article 5 paragraph 1 of the Agreement between the Government of Japan and the United Nations Educational, Scientific, and Cultural Organization (hereafter referred to as “the Agreement”), the Governing Board of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region (hereafter referred to as “IRCI” or “the Centre”) will be composed of the following members and renewed regularly:
 - (a) the Chief Executive of the National Institutes of Cultural Heritages (hereafter referred to as “NICH”), as the Chairperson;
 - (b) a representative of the Government or his or her appointed representative;
 - (c) a representative of the Japanese National Commission for UNESCO
 - (d) a representative of up to three other Member States of UNESCO that will have sent to the Director-General of UNESCO notification and that have expressed interest in being represented in the Governing
 - (e) up to three representative of Japanese Universities and Research Institutions as well as local authorities; and
 - (f) a representative of the Director-General of UNESCO
2. In accordance with Article 5 of Rule 83 of NICH, the term of office of the members of the Board, who were commissioned by the President of NICH, shall be two years which may be extended by re-commission and the term of office of the member of the Board, who was chosen by the Director-General of UNESCO, shall be four years which may be extended by re-commission.
3. The Chairperson reports that he newly appointed Mr. Koichiro Matsuura, eminent professor at Ritsumeikan University and former Director-General of UNESCO, as a representative of the Japanese Universities and Research Institutions, expecting his strong leadership on reform of the Centre. The Chairperson further reports that the post of the Commissioner of Cultural Affairs and that of the Secretary-General of the Japanese National Commission for UNESCO have been taken over by new persons. The Governments of the Republic of Korea and the People’s Republic of China have also decided to appoint new persons as their representatives.
4. List of the members of the Governing Board is presented as ANNEX 1, and brief profiles of the new members are presented as ANNEX 2.

ANNEX 1

Mr. Johei Sasaki	Article 5 paragraph 2(a)	Chief Executive of the National Institutes of Cultural Heritages	Chairperson	Chief Executive of the National Institutes of Cultural Heritages
Mr. Masanori Aoyagi	Article 5 paragraph 2(b)	Representative of the Government of Japan	New member	Commissioner for Cultural Affairs
Mr. Shigeharu Kato	Article 5 paragraph 2(c)	Representative of the Japanese National Commission for UNESCO	New member	Secretary-General of the Japanese National Commission for UNESCO
Mr. Hee-Ung Park	Article 5 paragraph 2(d)	Representatives of up to three other Member States of UNESCO (Republic of Korea)	New member	Director, International Cooperation Division, Agency for Cultural Affairs
Mr. Bin Liang	Article 5 paragraph 2(d)	Representatives of up to three other Member States of UNESCO (People's Republic of China)	New member	Director, Division of Multilateral Affairs, Bureau of External Cultural Relations, Ministry of Culture
Mr. Koichiro Matsuura	Article 5 paragraph 2(e)	Representatives of Japanese universities and research institutions as well as local authorities.	New member	Visiting Professor; Ritsumeikan University, Former Director-General of UNESCO
Mr. Toshiyuki Kono	Article 5 paragraph 2(e)	Representatives of Japanese universities and research institutions as well as local authorities.	Reappointed	Professor, Kyushu University
Mr. Osamu Takeyama	Article 5 paragraph 2(e)	Representatives of Japanese universities and research institutions as well as local authorities.	Reappointed	Mayor, Sakai City
Mr. Timothy Curtis	Article 5 paragraph 2(f)	The representative of the Director-General of UNESCO		Head of the Culture Unit at UNESCO Bangkok office

ANNEX 2

Profiles of the New Members of the Governing Board

Mr. Masanori AOYAGI	
Current Title	Commissioner for the Agency for Cultural Affairs
Career Background	2008-2013 President, Independent Administrative Institution National Museum of Art 2005-2013 Director-General, the National Museum of Western Art
Education	1969 M.A, University of Tokyo

Mr. Shigeharu KATO	
Current Title	Secretary-General of the Japanese National Commission for UNESCO, Director -General for International Affairs, Ministry of Education, Culture, Sports, Science and Technology (MEXT)
Career Background	2011-2012 Deputy Director-General, Cabinet Office 2009-2011 Deputy Director-General, Minister's Secretariat, MEXT
Education	1986 Master in Public Policy, Harvard Kennedy School 1981 B.A (Engineering), University of Tokyo

Mr. Hee-Ung PARK	
Current Title	Director, International Cooperation Division, Agency for Cultural Affairs, Republic of Korea
Career Background	
Education	

Mr. Bin LIANG	
Current Title	Director, Division of Multilateral Affairs, Bureau of External Cultural Relations, Ministry of Culture, China
Career Background	2011-2013 Counsellor, the Chinese Embassy in Dhaka 2009-2011 First Secretary, the Chinese Embassy in Canberra 2008-2009 First Secretary, the Chinese Embassy in Athens 2005-2008 Deputy Director, the Policy Research & General Planning Division of the Bureau for External Cultural Relations, Ministry of Culture of China

Mr. Koichiro MATSUURA	
Current Title	Eminent professor, Ritsumeikan University Chairperson, Governing Board of La Maison Franco- Japonaise
Career Background	1999–2009 UNESCO Director-General 1998–1999 Chairperson, World Heritage Committee of UNESCO 1994–1999 Ambassador of Japan to France and concurrently to Andorra and Djibouti 1992–1994 Deputy Minister for Foreign Affairs
Education	1959 B.A (Law), University of Tokyo



IRCI/2013/ 2nd GBM/S1C

Kyoto, 21st October 2013

International Research Centre for Intangible Cultural Heritage
in the Asia-Pacific Region under the auspices of UNESCO
(IRCI)

The Second Governing Board Meeting

On Interval between the Governing Board meetings

Kyoto, 21st October

1. As per the Article 5 paragraph 5 of the Agreement, the Governing Board shall be held at least once every two Japanese fiscal years.
2. Under the Japanese fiscal system, IRCI must annually submit proposals of programs to the Ministry of Education, Culture, Sports, Science and Technology and the Agency for Cultural Affairs in February each year in order to obtain budget for the following fiscal year starting from April. Once the proposals are approved by the Ministry and the Agency, IRCI must strictly follow the proposal. Considering inflexibility of the aforementioned process, opinions of the Governing Board members must be reflected on the proposals prior to its submission. IRCI regrettably admits, however, that the long interval between the Governing Board meetings deprived the Centre of opportunity for sufficient consultation with the members of the Board in the past two years.
3. In order to upgrade the transparency of the decision –making on the program and budget of the Centre, the Director-General of the Centre proposes that the Governing Board shall meet once every year.



IRCI/2013/ 2nd GBM/S1D

Kyoto, 21st October 2013

International Research Centre for Intangible Cultural Heritage
in the Asia-Pacific Region under the auspices of UNESCO
(IRCI)

The Second Governing Board Meeting

**On the participation of
the Member States**

Kyoto, 21st October

- 1 . As stipulated in the Article 2 para.2 of the Agreement, Member States of UNESCO wishing to participate in the Centre's activities, as provided for under this Agreement, may send the Director-General of UNESCO notification to this effect. The Director-General shall inform the Centre and the Member States of the receipt of such notification.
2. The Director-General of the Centre reports to the Governing Board that the Centre has received notifications from Member States listed as below:
 - Afghanistan
 - Brunei Darussalam
 - China
 - Philippines
 - Uzbekistan

International Research Centre for Intangible Cultural Heritage
in the Asia-Pacific Region under the auspices of UNESCO
(IRCI)

The Second Governing Board Meeting

**Approval of an amendment on Rules of Advisory Board
and the Rules of Executive Committee of IRCI**

Decision Required

Paragraph 4

Kyoto, 21st October

- 1 . As per Article 5 para. 3(d) of the Agreement, the Governing Board shall adopt any necessary internal regulations of the Centre, based on the relevant legislative and regulatory framework relating to NICH.
2. Following the decision of the Governing Board on 3rd October 2011, IRCI set up an Advisory Board composed of five academicians in the field of ICH. The Advisory Board, however, has not always functioned in a satisfactory manner due, in part, to the lack of clarity on the terms of reference and the term of each advisor. The Director-General of the Centre therefore proposes an amendment to the relevant rules of NICH in order to streamline the functioning of the board and to embed the Board more clearly in the organization of the Centre's work. In this context, the Director-General of the Centre proposes to increase the number of the advisors from the current ceiling 5 to 8. It will allow the Centre not only to benefit from the knowledge and experience of more advisors, but also to obtain expert views on the reality and the needs of Intangible Cultural Heritage in wider range of the Asia-Pacific region, by selecting advisors from different sub-regions, given the fact that only the People's Republic of China and the Republic of Korea are represented on the Governing Board.
3. Draft of the amended version of the relevant rules is attached as ANNEX.
4. The Governing Board may wish to adopt the following decision:
The Governing Board,
 - (1) Having examined the document IRCI/2013/ 2nd GBM/S1E and its annex;
 - (2) Approves the amendment to Rules 86, 87 and 88 of the National Institute of Cultural Heritage.

Rules for Management of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region

3rd October 2011

NICH Rule 86

Rule 1: Purpose

The purpose of these Rules is to prescribe matters related to the organization and management of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region (hereinafter referred to as “the Centre”) of the National Institutes for Cultural Heritage (hereinafter referred to as “NICH”) established pursuant to the Agreement Regarding the Establishment of the International Research Centre (Category II) for Intangible Cultural Heritage in the Asia-Pacific Region in Japan Under the Auspices of the United Nations Educational, Scientific and Cultural Organization (hereinafter referred to as “UNESCO”) between the Government of Japan and UNESCO (hereinafter referred to as “the Agreement”).

Rule 2: Location of Establishment

The Centre is located at 2-cho Mozu-Sekiu-cho, Sakai-ku, Sakai City, Osaka Prefecture, Japan.

Rule 3: The organizations stipulated in the below paragraphs shall be established for the purpose of managing and administering the Centre and implementing its various duties.

3.1 The Centre has the organizations stated in the following paragraphs to implement the operation and management of the Centre and conduct various activities.

3.2 The Centre has a Director as the head of the establishment. The Director shall administer the affairs of the Centre.

3.3 An advisory body shall be established at the Centre. The advisory body may give advice to the Center upon the execution of examinations, adoptions and decisions stipulated in Paragraph 1 of Rule 2 of the Rules of Management for the Governing Board of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region (hereinafter referred to as the “the Rules of Management.”). [Moreover, the advisory body may give advice to

the Centre regarding duties stipulated in Nos. 1, 2 and 3 of Paragraph 1 of Rule 2 of the Rules of Management.]

Rule 4: Matters Related to Management of the Centre

4.1 The rules of the NICH provided for by laws and regulations pertaining to NICH shall be applied *mutatis mutandis* to necessary matters relating to personnel affairs of employees, accounting, document management and information of the Centre

4.2 Other necessary matters shall be provided separately.

Rule 5: Functions of the Director of the Centre

In achieving the purposes prescribed in the items of Paragraph 1 of Article 4 of the Agreement, in order to smoothly carry out matters adopted in the items of Paragraph 3 of Article 5 of the Agreement, the Director shall, after obtaining the adoption at the Governing Board of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region (hereinafter referred to as “the Board”) established pursuant to Paragraph 1 of Article 5 of the Agreement and the Executive Committee of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region, discharge the functions listed in the following items:

- (1) affairs to be implemented by the Director of the Centre in accordance with laws and regulations relating to NICH and the rules of NICH;
- (2) matters related to personnel affairs, accounting, document management and information to be decided by the Director of the Centre in accordance with laws and regulations relating to NICH and the rules of NICH;
- (3) other matters regarding the management of the Centre to be decided by the heads of other establishments of NICH.

Rule 6: Amendment of the Rules

These Rules may be amended with the consent of at least two-thirds of all the members of the Board.

Rule 7: Miscellaneous provisions

In addition to what is provided for in these Rules, matters required for the management of the Board shall be separately provided by the Board.

Supplementary provision

These Rules shall be enabled on October 3, 2011 and applied as of October 1, 2011.

**Rules for the Executive Committee of the International Research Centre
for Intangible Cultural Heritage in the Asia-Pacific Region**

3rd October 2011

NICH Rule 87

Rule 1: Purpose

The purpose of these Rules is to prescribe matters related to the management of the Executive Committee (hereinafter referred to as “the Committee”) established in the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region (hereinafter referred to as “the Centre”) pursuant to the provisions of Paragraph 6 of Article 5 of Agreement Regarding the Establishment of the International Research Centre (Category II) for Intangible Cultural Heritage in the Asia-Pacific Region in Japan Under the Auspices of the United Nations Educational, Scientific and Cultural Organization between the Government of Japan and United Nations Educational, Scientific and Cultural Organization as well as the provisions of Rule 8 of the Rules of Management for the Governing Board of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region (hereinafter referred to as the “the Rules of Management.”).

Rule 2: Functions

2.1 The Committee may implement the drawing-up, adoption, and decision prescribed in Items 4 and 5 of Paragraph 1 of Rule 2 of the Rules of Management between sessions of the Governing Board.

2.2 Any drawing-up, adoption, and decision implemented in accordance with the previous paragraph shall be reported at the first session of the Governing Board held after such implementation.

Rule 3: Organization

The members of the Committee shall be composed of persons listed in the following items:

- (1) The President of National Institutes for Cultural Heritage (hereinafter referred to as “the President”)
- (2) the Director of NICH for general affairs;
- (3) the Secretary-General of NICH;
- (4) the Director of the Centre;
- (5) the Vice-director of the Centre;

- (6) a staff member of Sakai City appointed by the President;
- (7) Representatives stipulated in Paragraph 1 of Rule 4 of the Rules for Advisory Body of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region
- (8) Any other person whom the President deems necessary

Rule 4: Chairperson and Vice-chairperson

4.1 The Committee has a Chairperson and a Vice-chairperson.

4.2 The President shall be the Committee Chairperson.

4.3 The Vice-chairperson shall be appointed by the Chairperson and conduct the duties of the Chairperson when the Chairperson is unable to attend to his or her duties.

Rule 5: The Committee Chairperson shall convene the Committee as necessary.

Rule 6: Quorum

6.1 The Committee shall not be opened without the presence of the majority of all the members of the Committee.

6.2 Any issue to be decided shall be adopted by a majority vote of the members of the Committee present. In the case of a tie in votes, the Chairperson shall cast the tiebreaking vote.

Rule 7: Clerical Work

The clerical work of the Committee shall be done by the Centre

Supplementary provision

These Rules shall be enacted on October 3, 2011, come into effect from the same day and apply from October 1, 2011.

Rules for the Advisory Body of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region

3rd October 2011

NICH Rule 88

Rule 1: Purpose

The purpose of these Rules is to prescribe matters related to the management of the advisory body established in the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region (hereinafter referred to as “the Advisory Body”), which in turn is established in accordance with Paragraph 3 of Rule 3 of the Rules of Management for the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region (hereinafter referred to as the “the Centre”).

Rule 2: Functions

2.1 The Advisory Body may give advice to the Centre upon the execution of examinations, adoptions and decisions stipulated in Paragraph 1 of Rule 2 of the Rules of Management for the Governing Board (hereinafter referred to as “the Board”) of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region (hereinafter referred to as “the Rules of Management.”).

2.2 The Advisory Body may give advice to the Centre regarding duties stipulated in Nos. 1, 2 and 3 of Paragraph 1 of Rule 2 of the Rules of Management.

Rule 3: Organization

3.1 The Advisory Body shall consist of Japanese and foreign experts well versed in the field of intangible cultural heritage (limited to a maximum of eight persons).

3.2 The Director-General of the Centre shall prepare a list of candidates for the members of the Advisory Body and submit it to the Board for its approval.

Rule 4: Representative

4.1 The Advisory Body shall assign a Representative.

4.2 The Director-General of the Centre shall recommend a member of the Advisory Body to be a representative, and submit that recommendation to the Board for its approval.

Rule 5: Term

The term of members of the Advisory Body shall be two years with a possibility for renewal.

Rule 6: Clerical Work

The clerical work of the Advisory Body shall be done by the Centre

Supplementary provision

These Rules shall be enacted on October 3, 2011, come into effect from the same day and apply from October 1, 2011.

International Research Centre for Intangible Cultural Heritage
in the Asia-Pacific Region under the auspices of UNESCO
(IRCI)

The Second Governing Board Meeting

**Approval for replacement of
The Advisory Board members**

Decision Required

Paragraph 3

Kyoto, 21st October

- 1 . As per Article 3 para.2 of Rule 88 of the National Institute of Cultural Heritage, the Centre shall submit the list of candidates for the members of the advisory body to the Governing Board for its approval.
2. On occasion of the second session of the Governing Board held in 21st October 2013, the Director-General of the Centre proposes to replace the members of the Advisory Board to appoint new members who can lead the Centre to stronger linkage with UNESCO's global strategy. A new list of the members of the Advisory Board is presented as ANNEX1. Curriculum Vitae of the candidates of new advisory board members, is attached as ANNEX2.
3. The Governing Board may wish to adopt the following decisions:
The Governing Board,
 - (1) Having examined the document IRCI/2013/ 2nd GBM/S1F and its annex;
 - (2) Approves the new list of the Advisory Board

ANNEX 1

List of New Members of the Advisory Board

(in alphabetical order)

Ms. Noriko AIKAWA-FAURE	Former Chief of UNESCO's Intangible Cultural Heritage Section
Mr. Shota FUKUOKA	Associate Professor, Research Center for Cultural Resources, The National Museum of Ethnology, Japan
Ms. Ritu SETHI	Chairperson, Craft Revival Trust, India
Ms. Ade Meretui Tuvou RATUNABUABUA	Pacific Heritage Hub Manager, University of the South Pacific, Fiji

ANNEX 2

Profiles of the Candidates for the Advisory Board Members

Ms. Noriko AIKAWA-FAURE	
Assignment, Affiliation	Former chief of UNESCO's Intangible Cultural Heritage section
Education	1973-76 Ecole Pratique des Hautes Etudes, Social Anthropology, (South-East Asia) 1968-71 integrated into Doctorate course (French Government scholarship), University of Paris I, Art History 1966-68 University of Tokyo, MA course Art History
Publication	• 2010 'Cultural Heritage - from its enlarged concept to its integral approach', Center for global studies, Institute of Folklore Studies, Seijo University, Tokyo • 2009 'Cultural diversity - its diverse interpretation', Leadership and cosmopolitanism- new Nitobe Seminar, International House Press, Tokyo • 2009 'Le Patrimoine culturel immatériel : naissance d'une convention', In Bolla, G. avec Aikawa, N. et Isar, Y.R. Le patrimoine à l'UNESCO: Le défi de la sauvegarde, History papers 5 (UNESCO action as seen by protagonists and witnesses), Association of Former UNESCO staff Members (Paris) • 2009 'La convention de l'UNESCO pour la sauvegarde du patrimoine immatériel et sa mise en œuvre', in Khaznadar, C. (ed.) Le patrimoine culturel immatériel à la lumière de l' Extrême-Orient, Internationale de l'imaginaire, nouvelle série - N0 24, Maison des cultures du monde/Babel, Paris • 2008 'Safeguarding of the African Intangible Cultural Heritage', in Yoshida, K & Mack, J. (Eds), Preserving the Cultural Heritage of Africa - crisis or renaissance, James Currey Unisa Press, Unisa, U.K

Mr. Shota FUKUOKA	
Assignment, Affiliation	Associate Professor, Research Center for Cultural Resources, The National Museum of Ethnology
Education	1991-1994 Doctoral Course, Graduate School of Music, Tokyo University of the Arts 1991 M.A., Graduate School of Music, Tokyo University of the Arts
Publication	Books 2004 “Wayan Square ---- Dolls and Masks of South East Asia”, “Mimpaku Hakken (8), (Coauthor: FUKUOKA Madoka), the Senri Foundation Editing Works 1996 “Report on “Dynamism of the Asian Ethnic Music Cultures - Traditions and Alteration””, National Museum of Ethnology (Editorial supervisor: FUJII Tomoaki, Joint editor: YOSHIHARA Yuko) 2001 “The Masters of Sbaek, the Cambodian Shadow Theatre”, the video work produced by the National Museum of Ethnology 2001 “Cambodian Music and Entertainments” (Joint supervisors: TERADA Yoshitaka and Sam-Ang Sam)”, produced by the National Museum of Ethnology for multimedia programs, research lectures, public performances, and presentations.

Ms. Ritu SETHI	
Assignment, Affiliation	Chairperson, Craft Revival Trust, India
Publication	2004 With Google Cultural Institute mapping of ICH, 2013. Edited the publication “Designers Meet Artisans – A Practical Guide” available in English, Spanish and French, supported by UNESCO. 2012 “Embroidering Futures: Repurposing Kantha” publisher – India Foundation of the Arts. 2013 Researching and writing on the Performing Art tradition of PattaChitra. 2013.

Ms. Ade Meretui Tuvou RATUNABUABUA	
Assignment, Affiliation	
Education	
Publication	



IRCI/2013/ 2nd GBM/S1G

Kyoto, 21st October 2013

International Research Centre for Intangible Cultural Heritage
in the Asia-Pacific Region under the auspices of UNESCO
(IRCI)

The Second Governing Board Meeting

Adoption of official Logo of IRCI

Decision Required

Paragraph 3

Kyoto, 21st October

1. On occasion of the second session of the Governing Board held in 21st October 2013, the Director-General of the Centre proposes to adopt the official logo of IRCI from two designs presented in ANNEX.
2. The said logo will be presented on the website, publications and official documents of the Centre in accordance with the agreement between UNESCO and IRCI regarding the use of the emblem of the Convention for the Safeguarding of the Intangible Cultural Heritage and Specification for Secondary Logos.

3.

The Governing Board may wish to adopt the following decision:

The Governing Board,

- (1) Having examined the document IRCI/2013/ 2nd GBM/S1G and its annex;
- (2) Having selected one of the two designs proposed in the document;
- (3) Adopts the official logo of IRCI as attached.

ANNEX

Design for IRCI Logo

1. Design 1



International Research Centre
for Intangible Cultural Heritage
in the Asia-Pacific Region - **IRCI**

2. Design 2



International Research Centre
for Intangible Cultural Heritage
in the Asia-Pacific Region - IRCI

IRCI/2013/ 2nd GBM/S1G
Kyoto, 21st October 2013

International Research Centre for Intangible Cultural Heritage
in the Asia-Pacific Region under the auspices of UNESCO
(IRCI)

The Second session of the Governing Board Meeting

**Report on the Centre's activities and
the financial statements for FY 2011 and FY 2012**

Decision Required

Paragraph 3

Kyoto, 21st October

1. As per Article5 Paragraph 3 (a) of the Agreement, the Governing Board shall examine the reports on the Centre's activities submitted by the Director of the Centre.
2. The report on the Centre's activities and financial statements for FY 2011 and FY 2012 is presented as Annex 1. The financial statements for FY 2011 and FY 2012 are posed as Annex2.
3. The Governing Board may wish to adopt the following decisions:

The Governing Board,

1. Having examined document IRCI/2013/2. GB/S2 and annex 1, 2;
2. Adopts the report on the Centre's activities and financial statements for FY 2011 and FY 2012.

ANNEX 1

Projects Implemented in FY 2011 and FY 2012

1 . Long term and Mid-term programs adopted at the first Governing Board meeting.

Established on 3 October 2011, IRCI implements international research projects which are in lines with Long-term (2012-2021) and the first Mid-term (2012-2015) programmes, which were approved by the Governing Board at its first meeting on the day of the establishment of the Centre. In accordance with the Long-term mission, our studies cover the following five themes:

- A.** Promotion and Impact of Convention for the Safeguarding of ICH
- B.** The current status of ICH, in particular, research and studies on intangible cultural heritage in urgent need of safeguarding.
- C.** Various records of ICH and their utilization
- D.** Good Practices in Safeguarding of ICH
- E.** Dissemination of information on ICH in cooperation with Sakai City

In order to accomplish research and studies on these five pillars, our approaches comply with the following six policies which are also indicated in Mid-term programme (for more details please see Appendix II):

- a.** Facilitating research practice and methods of safeguarding endangered ICH
- b.** Assisting countries in the Asia Pacific Region in implementing measures in Articles. 11-14 of the 2003 Convention
- c.** Organizing workshops and seminars on methods concerning safeguarding ICH
- d.** Supporting young researchers in the Asia-Pacific Region
- e.** Collaborating with organization in the field of the safeguarding of ICH
- f.** Cooperating with Sakai City. The following is the summary of the projects implemented in FY 2012

In FY 2011 and 2012, we implemented 12 projects. The following chart indicates that

the 12 projects comply with both Long- and Mid- term themes and schemes. Details of the projects are described thereafter. The table also denotes that the activities covered all the domains of the Long –term and Mid-term programs.

Table.1

	A: 2003 Convention		B: Current Status					C: Re-cords		D: Good Practice		E: Dis-semination
1.Facilitate research on practice and methods for safeguarding endangered ICH	MT1	MT2	FR1	FR2	FR3	FR4		MT3	WS	FR5	FR6	
2. Assist countries in the AP Region in implementing measures in Art. 11-14			FR1	FR2	FR3	FR4						
3. Organize workshops and seminars on methods concerning safeguarding ICH							SM	MT3	WS			DS
4. Support young researchers in the AP Regions							SM		WS			
5. Collaborate with org. in the field of the safeguarding of ICH	MT1	MT2					SM					
6. Cooperate with Sakai city												DS

Abbreviation:

MT: Meeting, FR: Field Research, SM: Seminar, WS: Workshop, DS: Dissemination

2 • Research activities

A. 2003 Convention

Meeting 1: The First ICH-Researchers Forum: The Implementation of UNESCO's 2003 Convention [MT1]

Venue: Paris, France

Date: 3 June 2012

Co-organiser: Maison des Cultures du Monde (MCM), France

Summary: In view of the forthcoming 10th anniversary of the Convention for the

Safeguarding of ICH, IRCI and MCM jointly hosted “the First ICH Researchers’ Forum” in Paris to discuss issues of the convention in the Asia Pacific region. More than 200 people attended the forum, to actively exchange views on the presentations made by the 12 experts. Contents of the meeting are published as a final report in September, 2012.

Outcome: Final Report of the Forum was published in July 2012.

Meeting 2: “2013 IRCI Meeting on ICH – Evaluating the Inscription Criteria for the Two Lists of UNESCO’s Intangible Cultural Heritage Convention” [MT2]

Venue: Tokyo, Japan

Date: 10-11 January, 2013

Summary: As the follow-up of “the First ICH-Researchers Forum” in June 2012, the meeting took place to discuss current situation and challenges of the elements under the present criteria of the lists of the 2003 Convention. Sixteen participants who specialize in the above theme were invited to make presentations for in-depth discussion.

Outcome: Final Report of the meeting is published in April 2013.

B. The current status of intangible cultural heritage, in particular, research and studies on intangible cultural heritage in urgent need of safeguarding

Field Research 1:” Current status of intangible cultural heritage and its protection in Papua New Guinea”[FR1]

Research field: Oral traditions and expressions

Venue: Port Moresby, Ukarumpa, Goroka, and Simbu Province

Period of field research in FY 2012: 10- 30 September, 2012

Summary: In FY 2012, we launched a new project in Papua New Guinea where oral tradition plays a vital role in its culture. Even though two linguists were dispatched for a feasibility study, IRCI decided to discontinue it, judging the project was not feasible.

Field Research 2: "Intangible Cultural Heritages in Myanmar toward Inventory-making"
[FR2]

Research field: Social practices, rituals and festive events; Traditional craftsmanship
Venue: Yangon, Mandalay, Mawlamyaing, and Hpa An
Period of field research in FY 2012: 15- 30 December, 2012, 6- 15 January, 2013

Summary: In view of our mission to assist countries in the Asia-Pacific region in implementing such measures as referred to in Articles from 11 to 14 of the 2003 Convention, this project encouraged inventorying intangible cultural heritages, in particular with folk music. IRCI retreated from the project in 2012 as the government decided to make the inventory under partnership with another party.

Field Research 3: Current status of intangible cultural heritage and its protection
in Thailand [FR3]

Research field: Traditional craftsmanship
Venue: Bangkok and Ayutthaya
Period of field research :14-18 December 2011, 10-15 January 2012, 25-29 January 2012

Summary: As a part of our effort to identify existing traditional element of Asian handicraft, we dispatched an expert of clothing to document traditional technique of Thai textile. The study reaffirmed definitive Indian influence on Thai traditional textile to prelude our projects in India. Participation of young local researchers into the project paved path for signing the mutual cooperation agreement between the Princess Maha Chakuri Silindorn anthropology centre (SAC) and IRCI.

Field Research 4: Current status of intangible cultural heritage and its protection
in India [FR4]

Research field: Traditional craftsmanship
Research field: Traditional craftsmanship
Venue: Srikarlahasti and Masripatnam
Period of field research in FY 2012: 19-28 November, 2012

Summary: Being consonant with our mission to coordinate research into practice and methodologies of safeguarding intangible cultural heritage elements, we facilitated an intensive research to document existing craftsmanship pertaining to cotton printing in Southern India. The project could successfully distinguish genuinely traditional elements of existing technique from recently invented ones.

Seminar: "International Field School Alumni Seminar on Safeguarding Cultural Heritage in the Asia Pacific" [SM]

Venue: Lamphun, Thailand

Date: 6-10 August, 2012

Co-organiser: the Princess Maha Chakri Sirindhorn Anthropology Centre (SAC), Thailand

Summary: As the first attempt to collaborate with other research institutions in the Asia Pacific Regions, SAC and IRCI jointly held an international research seminar in Lamphun, Thailand. The purpose of this project was to support young researchers in the Asia-Pacific Region who are engaged in activities in the field of the safeguarding of ICH, and attendants at the seminar included 13 curators and researchers at the respective museums within the region. The seminar consisted of experts' lectures and participants' presentations concerning the safeguarding of ICH based on case studies.

Output: Contents of the seminar were published as a report in February, 2013.

C. Various records of intangible cultural heritage and their utilization

Meeting 3: Documentation of Intangible Cultural Heritage as a tool for community's safeguarding activities [MT3]

Venue: Tokyo, Japan

Date: 3-4 March, 2012

Summary: While the 2003 Convention emphasizes the importance of the active participation of communities and individual bearers in all the activities concerning ICH, there are not enough

examples of documentation projects where the needs of the community concerned have been taken into account into the project design. Given this background, IRCI organized a meeting to share good practice and to promote discussion on community-led documentation, inviting researchers who are actively involved in community-based documentation.

Outcome: The final report of the first intensive meeting was published in July 2012

Workshop: Intangible Cultural Heritage Documentation as a Tool for
Community's Safeguarding Activities [WS]

Venue: Tsuruoka, Japan

Date: 22-25 February, 2013

Summary: This project aims to enhance various records of ICH and their utilization. Following the first intensive researchers meeting (Tokyo, March 2011) which resulted in developing a framework for "Guidelines for documentation as a tool for community safeguarding", IRCI organized a workshop in order to check whether or not these guidelines are useful and practical for the community and other people concerned in safeguarding activities. The participants created a draft plan of film shooting on their specific part of ICH elements while being provided with practical techniques of filming and editing.

D. Good Practices in Safeguarding of Intangible Cultural Heritage

Field Research 5: "Case study on the transmission of a folk-art performance
and its safeguarding in North Eastern Japan" [FR5]

Research field: Safeguarding measures

Venue: Tsuruoka, Japan

Period of field research: 8-11 November 2011, 29 January -3 February, 2012
24 February- 1 March, 2012

Summary: IRCI conducted intensive interview to performers of Kurokawa-Noh, alchaic form of Noh performance transmitted among community members in Tsuruoka in Northern Japan. Cordial relationship with community members and municipal

government fostered through the field study latter allowed IRCI to host the “Workshop on Intangible Cultural Heritage documentation as a tool for community’s safeguarding activity” in Tsuruoka under devoting cooperation of the local community.

Field Research 6: “Impact of intangible aspects over tangible heritage and possibility of its legalization-taking buildings in Bhutan as examples” [FR6]

Research field: Safeguarding measures

Venue: Thimpu, Wangdue, and Punakha

Period of field research: 29 September - 7 October, 2012

28 January - 2 February, 2013

Summary: In FY 2012, we organized a field research on current status of protecting intangible cultural heritage, including legal measures, in Bhutan. The focus of the research was the impact of intangible values over tangible heritage and its legalization. Issues such as conservation of traditional building which appreciates both intangible and tangible values were examined.

E. Dissemination of ICH information in Cooperation with Sakai City

In FY 2012, IRCI cooperated with the ICH projects carried out by Sakai City: three seminars, a symposium, and an exhibition at Sakai City Museum.

Outcome: Report of each event is updated on the website of Sakai City Museum (<http://www.city.sakai.lg.jp/kanko/hakubutsukan/unesco/renkei/renkei2012.html>).

3. Networking for Research Activities

A. Database for ICH research

Based on “Work Plan and Budget Plan” approved by the first Governing Board meeting of IRCI on 3rd October 2011, we have listed institutes and researchers concerning ICH. At present, our database contains 630 researchers and institutes. We utilize the database to enhance our research activities: such as convening meetings, facilitating field researches, and extending our network with relevant institutions.

B. Cooperation with other research institutes

Provided enormous geographic sphere and immense cultural diversity of Asia-Pacific region, it is imperative to establish strategic partnership among research institutes in the Asia Pacific region. IRCI had honour to sign the first mutual cooperation agreement with the Princess Maha Chakuri Silindorn anthropology centre (SAC) in July 2012 and further had privilege to co-organize “International field study alumni seminar”. Having invited young ICH researchers from nearby countries, the seminar served as catalyst to enhance commitment of local talents into safeguarding ICH in their own countries.

C. Website in vernacular languages of Asia and the Pacific

In light of our mandate to facilitate research on intangible cultural heritage in the Asia-Pacific region, it is imperative to present various information regarding ICHs to people in the region. From this vantage point, we are now developing a multi-lingual website for the purpose of making our information widely accessible to non-English speaking people in the region. As the first step, in FY 2012, we released our website in Thai under cordial cooperation of SAC, and also in Vietnamese in view of the closer cooperation with Vietnamese institutes in FY 2013. Our website is consequentially available in four languages: Thai, Vietnamese, English and Japanese.

ANNEX 2

Financial statements for FY 2011 and FY2012

Financial Statement for FY2011			FY2011 2 nd Half	FY2011 in total
	Category		Amount	Amount
Income	Japanese Government	Management Expenses Grants	15,153,646	25,754,166
	External Funds	International Collaborative Project for the safeguarding of Cultural Properties (Partnership Program for the Safeguarding of Intangible Cultural Heritage)	20,844,681	31,517,458
		Japan/UNESCO Partnership Project	8,642,376	10,509,634
	Sakai City	Expenses for Collaborative Project with IRCI	(13,226,000)	(13,226,000)
	Total Amount		57,866,703	81,007,258
Expenditure	Research in Myanmar		1,606,482	1,606,482
	Research in Thailand		1,249,570	1,927,730
	Research in India		3,343,351	4,530,649
	International Research Meeting		5,025,475	5,025,475
	Other Researches in Japan		704,465	706,230
	Inaugural Symposium of IRCI		614,330	614,330
			(3,497,000)	(3,497,000)
	Website		34,140	1,026,390
	Governing Board Meeting		3,863,445	4,510,686
	Travel expenses for attending meetings		1,201,129	3,460,159
	Others		955,957	955,957
	Personnel		18,950,482	32,374,835
	Centre management expenses		7,091,877	11,042,335
			(9,729,000)	(9,729,000)
	Total Amount		57,866,703	81,007,258

※The amounts in parenthesis are born by Sakai City

※Because IRCI was established on 1st Oct. The financial statement of FY 2011 in total is just for reference.

Reference	Sakai City intangible cultural heritage project expenses	1,671,000	1,671,000
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※Sakai City's own Expenditure for the enhancement of understandings of the intangible Cultural Heritage

Financial Statement for FY2011

	Category	Amount
Income	Japanese Government	Management Expenses Grants
		29,709,681
	External Funds	International Collaborative Project for the safeguarding of Cultural Properties (Partnership Program for the Safeguarding of Intangible Cultural Heritage)
		51,940,999
		Japan/UNESCO Partnership Project
		9,990,204
	Sakai City	Expenses for Collaborative Project with IRCI
		(233,000)
	Total Amount	
		91,873,884
Expenditure	Experts Meeting (in Paris)	
		4,508,903
	Experts Meeting (in Tokyo)	
		9,426,217
	Research in Papua New Guinea	
		1,267,329
	Research in Myanmar	
		1,032,644
	Research in India	
		1,434,447
	Research in Bhutan	
		1,131,291
	Collaborative Project with SAC (Sirindhorn Anthropology Centre)	
		1,860,851
	Workshop in Tsuruoka	
		9,363,664
	Symposium on Intangible Cultural Heritage	
		231,845
		(24,000)
	Exhibition of Panels concerning Intangible Cultural Heritage	
		(40,000)
	Website	
		561,600
	Travel expenses for attending meetings	
		8,390,930
	Others	
		2,086,812
	Personnel	
		35,687,755
	Centre management expenses	
		14,656,596
		(169,000)
	Total Amount	
		91,873,884

※The amounts in parenthesis are born by Sakai City

Reference	Sakai City intangible cultural heritage project expenses	3,925,000
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※Sakai City's own Expenditure for the enhancement of understandings of the intangible Cultural Heritage



IRCI/2013/ 2nd GBM/S3
Kyoto, 21st October 2013

International Research Centre for Intangible Cultural Heritage
in the Asia-Pacific Region under the auspices of UNESCO
(IRCI)

The Second session of the Governing Board Meeting

The draft Long-term and Mid-term programs of IRCI

Kyoto, 21st October

1. In accordance with the Article5 paragraph3 (a) of the Agreement, the Governing Board shall examine and the draft long-term and the medium term programmes of the Centre submitted by the Director of the Centre and adopt them, subject to satisfy the relevant legislative and regulatory requirements relating to NICH.
2. The Director-General of the Centre proposes a draft revision of the long-term and medium-term program to the Governing Board meeting. The proposed revision aims at stronger consistency with the Agreement and further integration with UNESCO's Mid-term strategy 37/C4 (2014-2021) and Quadrennial Program and Budget 37/C5 (2014-2017).
3. The draft revision of the long-term (2011-2020) and the medium-term (2013-2015) programs is presented as ANNEX.
4. The Governing Board may wish to adopt the following decisions:

The Governing Board,

1. Having examined document IRCI/2013/GB/S3 and its annex;
2. Adopts the revision of the long-term and the mid-term program of the Centre.

ANNEX

Long-term Program (2013-2021)

I . Duration

The duration of the long-term program is 10 years after the inauguration of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region

II . Vision

- (1) Promote the 2003 Convention in the Asia-Pacific region on the ground of the Article 4 Paragraph 1 of the Agreement.
- (2) Achieve the objectives prescribed in the Article 4 Paragraph 1 of the Agreement between UNESCO and Japan, through the function outlined in the Article 4 Paragraph 2 of the Agreement.
- (3) Contribute to the achievement of UNESCO's Medium-term Strategy 37/C4 and Quadrennial Program and Budget 37 C/5, through the functions outlined in the Article 4 Paragraph 2 of the Agreement.

III. Mission

- (1) To instigate and coordinate research into practices and methodologies of safeguarding endangered intangible cultural heritage elements present in the Asia-Pacific Region, while cooperating with universities, research institutions, community representatives and other governmental and non-governmental organizations in Japan and elsewhere in the Region
- (2) To assist, in terms of research, countries in the Asia-Pacific Region in implementing such measures as referred to in Articles 11, 12, 13 and 14 of the 2003 Convention, while paying special attention to developing countries;
- (3) To organize workshops and seminars focusing on the role of research as a useful component for safeguarding the intangible cultural heritage and related practices

and methodologies, involving experts, community representatives and administrators from the Asia-Pacific Region;

- (4) To encourage and assist young researchers in the Asia-Pacific Region engaging in research activities related to safeguarding the intangible cultural heritage;
- (5) To cooperate with other category 2 centers and institutions active in the domain of safeguarding the intangible cultural heritage, in the Asia-Pacific Region and beyond; and
- (6) To initiate cooperation among all other interested institutions active in the domain of safeguarding the intangible cultural heritage, while furthering technical assistance vis-à-vis developing countries, in the Asia-Pacific Region.

Medium-term Program (2013-2015)

I . Duration

The duration of the long-term program is 3 years from 2013 to 2015.

II . Main line of action

- (1) Perform the functions outlined in the Article 4 Paragraph 2 of the Agreement, through instigating and coordinating research activities on the following domains in the Asia-Pacific Region:
 - (i) Current status of endangered intangible cultural heritage in the Asia-Pacific Region;
 - (ii) Various methodologies for safeguarding endangered intangible cultural heritage such as documentation of intangible cultural heritage elements present in the Asia-Pacific Region and their utilization;
 - (iii) Good Practices in Safeguarding of endangered Intangible Cultural Heritage in the Asia-Pacific Region.
- (2) Instigate the following activities during the course of the paragraph (1) above,
 - (i) Participation of young researchers from the Asia-Pacific Region who are

engaged in research on the safeguarding of endangered intangible cultural heritage into the activities of the Centre;

- (ii) Collaboration with researchers and institutions identified during the course of the paragraph (i) above;
 - (iii) Organizing workshops and seminars to disseminate various methodologies and good practices of safeguarding endangered intangible cultural heritages identified in the Asia-Pacific Region;
- (3) Conduct following activities domestically with a view to contributing to II (1) of the long-term program
- (i) Collect information about international trends of research on the 2003 Convention in accordance with the Medium term program of the National Institutes of Cultural Heritage;
 - (ii) Within the framework of the Centre's mandate, contribute to the following projects carried out in Sakai by Sakai City mainly aimed at its citizens:
 - (a) Project led by Sakai City Museum to promote intangible cultural heritage elements inscribed in UNESCO's lists for its citizen
 - (b) Local-citizen-led international cultural exchange project
 - (c) Project to promote international cultural understanding among the youth for its citizens.

III. Specific Contents of Activities

1. Mapping of researchers and research institutions that are engaged in research on current status and various methodologies of safeguarding endangered intangible cultural heritage in the Asia-Pacific Region, with special attention to contribution to the Major Programme IV, strategic Objective 2, MLA 2, Paragraph 4024 of UNESCO's Quadrennial Program and Budget 37/C5 (2014-2017).
2. Research on current status and safeguarding measures of the endangered intangible cultural heritages in the Asia-Pacific region due to factors such as conflict, climate change and natural disasters, in accordance with the Article 13 (c) of the 2003 Convention and Strategic Objective 7 Paragraph 121 and

122 of UNESCO Medium-term Strategy 37C/4.

3. Within the framework of the Centre's mandate, contribute to the following projects carried out by Sakai City for its citizens.
 - (1) Project for dissemination of information concerning intangible cultural heritage carried out in cooperation with relevant research institutes and universities.
 - (2) Project to promote intangible cultural heritage elements inscribed in UNESCO's lists
 - (3) Model project carried out at schools or other educational setting to enhance understanding on intangible cultural heritage.

ANNEX2

Agreement Objectives	Agreement Functions	Long-term Programme Vision	Long-term Programme Mission	NII Medium-term Programme (To 2015)	Medium-term Programme Basic Policies	Medium-term Programme Specific Contents of Activities
To promote the 2003 Convention and its implementation in the Asia-Pacific Region		Form an international research centre for intangible cultural heritage in the Asia-Pacific Region/In cooperation with Sakai City, operate projects which utilize the outcomes of the activities of the International Research Centre and make efforts toward dissemination to and enlightenment of the public and enhancement of their understanding on the safeguarding of intangible cultural heritage	Encourage cooperation with the following projects carried out by Sakai City: (1) Project led by Sakai City Museum to disseminate information on intangible cultural heritage designated by UNESCO (2) Local citizen-led international cultural exchange project which takes advantage of the characteristics of the local government (3) Project to encourage young people responsible for the next generation to understand other cultures	To contribute to the safeguarding of intangible cultural heritage in the Asia-Pacific region, establish an international research centre for intangible cultural heritage in the Asia-Pacific region in the 2011 fiscal year, and promote investigations and research on the safeguarding of intangible cultural heritage.		Encourage cooperation with the following projects carried out by Sakai City: (1) Project for dissemination and enlightenment concerning intangible cultural heritage carried out in cooperation with research institutes, universities, and so on. (2) Project to gather and utilize pertinent information on intangible cultural heritage designated by UNESCO present in Japan and in the Asia-Pacific Region. (3) Model project carried out at schools or other educational settings to enhance understanding on intangible cultural heritage.
To enhance safeguarding of the intangible cultural heritage in the Asia-Pacific Region, while developing and mobilizing research as a tool for safeguarding the intangible cultural heritage in the sense of Article 2.3 of the 2003 Convention	To instigate and coordinate research into practices and methodologies of safeguarding endangered intangible cultural heritage elements present in the Asia-Pacific Region, while cooperating with universities, research institutions, community representatives and other governmental and non-governmental organizations in Japan and elsewhere in the Region	Achieve the objectives prescribed in art.4 para.1 of the Agreement between UNESCO and Japan, through the functions outlined in art.4 of para.2 of the agreement.	- The current status of intangible cultural heritage, in particular, research and studies on intangible cultural heritage in urgent need of safeguarding. - The Convention for the Sageguarding of Intangible Cultural Heritage. - Promoting the Convention for the Safeguarding of Intangible Cultural Heritage. - Various records of intangeble cultural heritage and their utilization. - Good Practices in Safeguarding of Intangible Cultural Heritage.	The Second Governing Board meeting of the I Function as a core museum concerning the history and traditional culture of Japan and the Asia-Pacific region, as a centre for international cooperation concerning the preservation of cultural heritage and research and support for conservation science and restoration technology, and as a centre for reinforcing the safeguarding of intangible cultural heritage in the Asia-Pacific region (basic policy). 5(1) Establish an international research centre for intangible cultural heritage in the Asia-Pacific region in the 2011 fiscal year, aiming to collect information on global trends around the 2003 Convention, to conduct basic research on the safeguarding of intangible cultural heritage of the said region as a core centre for the said research, and to contribute internationally to the enhancement of the safeguarding of intangible cultural heritage.	In cooperation with government agencies, universities, research institutes, and other related organizations in Japan and UNESCO member states, facilitate research and studies on practices and methods for the safeguarding of endangered intangible cultural heritage present in the Asia-Pacific Region	
To foster, coodinate and develop scientific, technical and artistic studies, as well as research methodologies, in the sense of Article 13(c) of the 2003 Convention, in the Asia-Pacific Region	To assist, in terms of research, countries in the Asia-Pacific Region in implementing such measures as referred to in Articles 11, 12, 13 and 14 of the 2003 Convention, while paying special attention to developing countries	Achieve the objectives prescribed in art.4 para.1 of the Agreement between UNESCO and Japan, through the functions outlined in art.4 of para.2 of the agreement.			While paying special attention to developing countries, from the perspective of research and studies, assist countries in the Asia-Pacific Region in implementing measures stipulated in Articles from 11 to 14 of the Convention for the Safeguarding of Intangible Cultural Heritage	
	To organize workshops and seminars focusing on the role of research as a useful component for safeguarding the intangible cultural heritage and related practices and methodologies, involving experts, community representatives and administrators from the Asia-Pacific Region	Achieve the objectives prescribed in art.4 para.1 of the Agreement between UNESCO and Japan, through the functions outlined in art.4 of para.2 of the agreement.			For experts and local representatives from the Asia-Pacific Region, organize workshops and seminars focusing on roles and practical methods of research and studies for the purpose of safeguarding intangible cultural heritage	
	To encourage and assist young researchers in the Asia-Pacific Region engaging in research activities related to safeguarding the intangible cultural heritage	Achieve the objectives prescribed in art.4 para.1 of the Agreement between UNESCO and Japan, through the functions outlined in art.4 of para.2 of the agreement.			Support young researchers in the Asia-Pacific Region who are engaged in activities for research and studies on the safeguarding of intangible cultural heritage	
	To initiate cooperation among all other interested institutions active in the domain of safeguarding the intangible cultural heritage, while furthering technical assistance vis-à-vis developing countries, in the Asia-Pacific Region	Achieve the objectives prescribed in art.4 para.1 of the Agreement between UNESCO and Japan, through the functions outlined in art.4 of para.2 of the agreement.			Collaborate with organizations inside and outside of the Asia-Pacific Region which are acting in the field of the safeguarding of intangible cultural heritage	
	To cooperate with other category 2 centers and institutions active in the domain of safeguarding the intangible cultural heritage, in the Asia-Pacific Region and beyond	Cooperate with UNESCO and C2 centres in the field of ICH in the region				
					Cooperate with Sakai city to implement the project aiming at the safeguarding and inheritance of intangible cultural heritage and the promotion of international cultural exchange, which Sakai City positions as part of the city's Master Plan (comprehensive plan)	Encourage cooperation with the following projects carried out by Sakai City: (1) Project for dissemination and enlightenment concerning intangible cultural heritage carried out in cooperation with research institutes, universities, and so on. (2) Project to gather and utilize pertinent information on intangible cultural heritage designated by UNESCO present in Japan and in the Asia-Pacific Region. (3) Model project carried out at schools or other educational settings to enhance understanding on intangible cultural heritage.
						In 2013 which marks the 10th year since the Convention for the Safeguarding of Intangible Cultural Heritage came into force, carry out studies on the enforcement of the convention and its impact.



IRCI/2013/ 2nd GBM/S4
Kyoto, 21st October 2013

International Research Centre for Intangible Cultural Heritage
in the Asia-Pacific Region under the auspices of UNESCO
(IRCI)

The Second session of the Governing Board Meeting

**Draft Work plan for FY 2013–14 and Budget for FY
2014**

Decision Required

Paragraph 4

Kyoto, 21st October

1. In accordance with Article 5 paragraph 3(b) of the agreement, the Governing Board shall approve work plan and budget of the Centre.
2. The draft work plan and budget for FY 2013 and 2014 are presented in the ANNEX of the document. On this occasion, the Director-General of the Centre reiterates that the Centre will adopt result-based management. From FY 2013, all the programs implemented by the Centre is planned, monitored, and managed strictly in line with the approach proposed by UNESCO's Bureau of Strategic Planning.
3. The Governing Board may wish to adopt the following decisions:

The Governing Board,

1. Having examined document IRCI/2013/GB/S4 and its annex;
2. Adopts the work plan for FY 2013/ 2014 and budget for FY 2013/2014

Annex 1

Programmes for FY2013 and FY2014



I. Research for Safeguarding Endangered ICH

1. Current status and safeguarding policy

(1) Endangered Traditional Handicrafts in Post-Conflict States (Sri Lanka)

Civil war is one of the factors having the most severe impact on the transmission of ICH. This project is a pilot study to revive ICH in a post-conflict society. As a baseline for further safeguarding measures, information will be collected and organized with regard to traditional handicrafts and their successors in regions of Sri Lanka formerly dominated by the LTTE, where such information is notably insufficient due to the post-conflict nature of the area. Practitioners identified on 1. in need of improvement of socio-economic situations are supported by UNESCO and Sri Lankan government by revitalizing their traditional handicrafts.

Performance Indicator	Benchmark
A handicraft database covering 10 regions of the Northern and the Eastern Sri Lanka will be established.	1. The feasibility study of the project is completed.

	2. A handicraft database covering at least 3 regions of the Northern and Eastern Sri Lanka is established. 3. More detailed benchmark of the project such as the numbers of the documentations and more specific geographic coverage of the entire project will be submitted to the third Governing Board meeting in 2014.
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**(2) Safeguarding Intangible Cultural Heritage on the Verge of Extinction:
Vietnamese ICH Element Dong Ho Woodblock Printing**

In accordance with a request from the Vietnamese Government, IRCI will investigate the current status of Dong Ho block painting as a case of community-based safeguarding of endangered ICH. A plan for safeguarding measures with the active participation of community members will be explored.

Video records of techniques and knowledge of woodblock printing will be produced by local people themselves and stored in research institutions, local museums, community centres. The project also eyes to provide young people with opportunities to be involved in the process of documentation.

Performance Indicator	Benchmark
1. Video records and documents of techniques regarding the knowledge of woodblock printing are codified under the initiative of the representatives of Dong Ho village and Bac Ninh Province.	1. Representatives of Dong Ho village or Bac Ninh Province will participate in a documentation workshop in Japan early 2014 and complete production of the first version of the video record by October 2014. The records will encompass techniques of the two aged craftsmen of the village.
2. Interviews with village residents, including all the bearers of the woodblock painting, are conducted.	2. Detailed sample design for interview will be set after the preliminary visit.

(3) Study of Legal Systems Related to Intangible Cultural Heritage in the Greater Mekong Region

This is a three-year project to enhance the safeguarding of ICH through the development of legal and policy frameworks in the Mekong region. In the first year of the project, experts in the field of ICH law from outside the Mekong

region will conduct hearings with local scholars and government officials on the current status of and issues facing the local legal system in connection with safeguarding endangered ICH.

Performance Indicator	Benchmark
A report on the legal systems related to intangible cultural heritage in three countries in the Mekong region — Laos, Cambodia, and Myanmar — will be produced.	Reporting on the two countries — Laos, and Cambodia — will be completed by October 2014.

(4) Study Tour for East Timorese ICH officers in Japan

This is a one week study tour mainly aims at giving opportunities for East Timorese officers to learn institutional and policy frameworks at national and local levels in Japan. Some good practices of transmitting, conserving and disseminating ICH at the community level in Japan are presented. Group work sessions are also set by IRCI to share, identify and discuss problems regarding the safeguarding of ICH in Timor-Leste.

Performance Indicator	Benchmark
9 participants will improve their scores examined by questionnaires regarding their knowledge on ICH safeguarding measures.	1. At least 6 participants significantly improve their scores. 2. Scores on the knowledge in at least two of the three studied realms- institutional framework, roles of the private sector and communities, and current status of ICH in Timor-Leste- will significantly improve.

2. Workshop for developing a methodology for ICH safeguarding

IRCI will host workshops to promote the documentation of ICH as a tool for community safeguarding activities, which we have developed through a researcher forum and workshops during the past two years.

Performance Indicator	Benchmark
Video records of 6 ICH from 5 countries are produced by their bearers or the representatives of the relevant communities and utilized at the local communities.	All the participants will complete the production of the video records and elucidate their plans for the storage and the utilization of the records by October 2014.

II. Mapping Studies on the Safeguarding of ICH

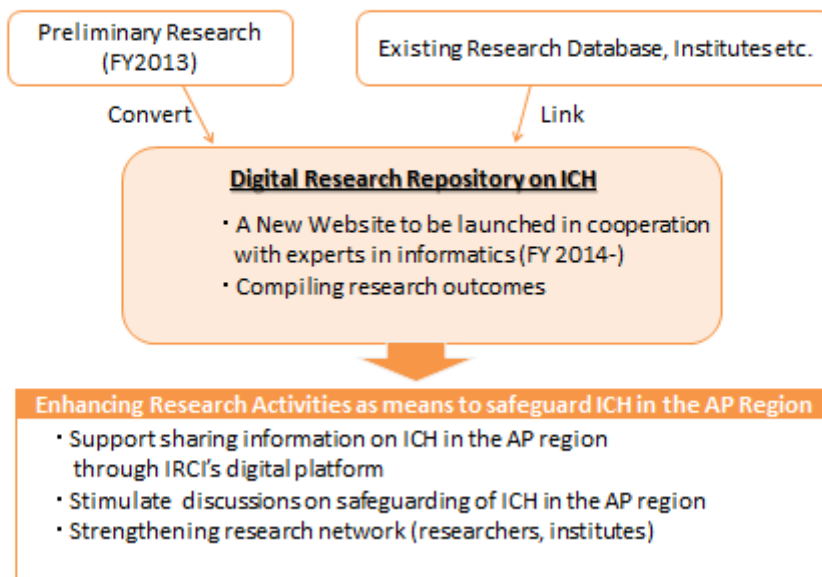
1. Exploring Research for the Safeguarding of ICH in the Asia-Pacific Region

As a UNESCO Category 2 Centre, we will build a database of researchers, institutions, and government officers concerning safeguarding ICH in the Asia Pacific region. Closely consulting with key researchers, we will also undertake a mapping of studies on safeguarding ICH in the Asia Pacific region. The project outcomes will serve as a platform for study concerning ICH safeguarding in the region.

IRCI will also host two conferences to promote the safeguarding of ICH in the Asia Pacific region. In the first year, we will organize a preparatory meeting to identify key issues concerning studies on ICH safeguarding in the Asia Pacific region. In the second year, we will continue by holding a conference to discuss a number of specific key issues.

Performance Indicator	Benchmark
1. 12 key researchers from 6 sub-regions of the Asia-Pacific region are identified and their participation in the project will be confirmed.	1. The identification of the key researchers has been completed.
2. About 300 records regarding researchers, research institutes and good practices will be posted into the database.	2. Survey on at least four of the six sub-regions will be initiated and at least 200 records will be posted into the database by October 2014.
3. 2 researchers fora will be held and at least 12 papers are contributed to the final publication of the project.	3. The final report will be published no later than March 2015 and at least 12 papers are contributed to the publication.

II. Mapping Studies on the Safeguarding of ICH



II. Mapping Studies on the Safeguarding of ICH

[Mid-term policies (4) & (5)]

Approved to
implement by
UNESCO

Ongoing Project (FY 2013-2014)

Exploring Research for the Safeguarding of ICH in the Asia-Pacific Region

- Identification and discussion of the key issues in context of the Asia-Pacific Region
- Building "Digital Research Repository" to promote academic research in the Asia-Pacific region

How does the Centre contribute to UNESCO's strategy?

Tables below indicates which project contributes to strategic objects, main lines of action, and expected outcomes posed at UNESCO's Medium strategy 37/C5 (2014-2021) and main quadrennial program and budget 37/C5 (2014-2017). As indicated, the projects are meticulously planned and proposed to steadily implement the mission given to the Centre.

Paragraphs in 37/C4(2014–2021) Strategic Objective 7				
	121	122	123	124
Mapping	★		★	★
Documentation	★			★
Sri Lanka	★	★		
Vietnam	★	★		
Greater Mekong	★			★
Study Tour	★	★		★
10th Anniversary	★			

	Paragraphs in 37/C5(2014–2017) Strategic Objective 8								
	4023	4024	4025	4026	4027	4028	4029	4030	4031
Mapping	★	★					★	★	
Documentation	★							★	
Sri Lanka	★		★					★	
Vietnam	★		★		★			★	
Greater Mekong	★	★					★	★	
Study Tour	★	★			★				
10th Anniversary	★								★

Strategic Objective 8: Fostering creativities and the diversity of cultural expressions		
Main Line of Action 2: Supporting and promoting the diversity of cultural expressions through the safeguarding of intangible cultural heritage and the development of cultural and creative industries		
Expected result	Name of the project	Expected outcome of the project
ER5: National capacities strengthened to safeguard the intangible cultural heritage	Sri Lanka	1a. Identification of traditional handicrafts and their practitioners in the post-conflict areas were performed. 1b. Data on the traditional handicrafts identified in 1.a. became available for intervention for problem solving by the Sri Lankan government, IRCI and UNESCO. 2. Practitioners identified in 1. as being in need of improvement of their socio-economic situation were supported by UNESCO and the Sri Lankan government by revitalizing their traditional handicrafts.
	Vietnam	1. Records of woodblock printing were produced, which were stored in such a way that residents can utilize them by themselves. 2. Communication between aged craftsmen and young people increased. 3. The Vietnamese government formulated action plans for the safeguarding of ICH and applies for registration on UNESCO's urgent safeguarding list. 4. The above project process in detail made available as a model case for the safeguarding of endangered ICH, through the websites of VICAS and IRCI.
	Greater Mekong	1. Information on the surveyed countries' legal systems was collected and issues needing solutions were identified 2. Measures for establishing laws on the safeguarding of intangible cultural heritage were initiated by the authorities in the surveyed countries.
	Study tour	1. Ideas for effective safeguarding in institutional and policy frameworks were obtained by participants (East Timorese officers in the cultural sector). 2. Participants recognized the current status and key issues in their country.
ER7: International and regional cooperation strengthened through	Mapping	A knowledge-sharing database was established and made available to experts and specialized agencies

knowledge sharing and poperational partnerships		engaged in safeguarding activities in the Asia-Pacific region
	Workshop	Participants (ICH practitioners) obtained and shared knowledge on ICH documentation obtained and shared by the participants, and the participants enabled to produce and utilize the audiovisual records in their safeguarding activities.

ANNEX2

Budget for FY2013 and 2014

Budget for FY2013

	Category		Amount
Income	Japanese Government	Management Expenses Grants	28,093,000
	External Funds	International Collaborative Project for the safeguarding of Cultural Properties (Partnership Program for the Safeguarding of Intangible Cultural Heritage)	51,366,997
		ODA for supporting UNESCO's Activities	9,932,540
		Study Tour of East Timor	4,600,000
	Sakai City	Expenses for Collaborative Project with IRCI	(5,000,000)
	Total Amount		98,992,537
Expenditure	Mapping		4,502,441
	International Symposium in Celebration of the 10 th Anniversary of the Convention for the Safeguarding of the Intangible Cultural Heritage		9,278,840
			(5,000,000)
	Workshop		7,324,185
	Vietnamese ICH Element Dong Ho Woodblock Printing		1,702,620
	Endangered Traditional Handicrafts in Post-Conflict States		3,684,120
	Study of Legal Systems Related to Intangible Cultural Heritage in the Greater Mekong Region		3,814,680
	Collaborative Project with SAC (Sirindhorn Anthropology Centre)		731,120
	Study Tour of East Timor		4,600,000
	Website		900,000
	Governing Board Meeting		3,354,098
	Travel expenses for attending meetings		4,602,510
	Others		1,309,420
	Personnel Expenses		35,740,000
	Centre Management Expenses		12,448,503
	Total Amount		98,992,537

※The amounts in parenthesis are born by Sakai City

Reference	Sakai City intangible cultural heritage project expenses	4,282,000
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※Sakai City's own Expenditure for the enhancement of understandings of the intangible Cultural Heritage

Budget for FY 2014

	Category		Amount
Income	Japanese Government	Management Expenses Grants	27,100,000
	External Funds	International Collaborative Project for the safeguarding of Cultural Properties (Partnership Program for the Safeguarding of Intangible Cultural Heritage)	51,367,000
		ODA for supporting UNESCO's Activities	10,000,000
	Total Amount		88,467,000
Expenditure	Mapping		12,000,000
	Workshop		3,800,000
	Collaborative Project with Sakai City		500,000
	Vietnamese ICH Element Dong Ho Woodblock Printing		2,800,000
	Endangered Traditional Handicrafts in Post-Conflict States		2,800,000
	Study of Legal Systems Related to Intangible Cultural Heritage in the Greater Mekong Region		2,800,000
	Website・Collection of Research Materials		2,500,000
	Governing Board		3,000,000
	Travel expenses for attending meetings		4,000,000
	Others		5,100,000
	Personnel Expenses		36,745,000
	Centre Management Expenses		12,422,000
	Total Amount		88,467,000

※FY 2014 Budget of IRCI is posted based on current FY.

※FY 2014 Budget of Sakai City is not resolved.