

**REPORT BY A NON-GOVERNMENTAL ORGANIZATION ACCREDITED
TO ACT IN AN ADVISORY CAPACITY TO THE COMMITTEE ON ITS
CONTRIBUTION TO THE IMPLEMENTATION OF THE CONVENTION**

**Deadline: 15 February 2023
for examination in 2023**

File may be downloaded at:
<https://ich.unesco.org/en/forms>

*Please provide only the information requested below.
Annexes or other additional materials cannot be accepted.*

A. Identification of the organization

A.1. Name of the organization submitting this report

A.1.a. *Provide the full official name of the organization in its original language, as it appears on the official documents.*

La Enciclopedia del Patrimonio Cultural Inmaterial

A.1.b. *Name of the organization in English and/or French.*

Intangible Cultural Heritage Encyclopedia

A.1.c. *Accreditation number of the organization (as indicated in all previous correspondence: NGO-90XXX)*

90055

A.2. Address of the organization

Provide the complete postal address of the organization, as well as additional contact information such as its telephone number, email address, website, etc. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled. In the case of internationally active organizations, please provide the address of the headquarters.

Organization: *La Enciclopedia del Patrimonio Cultural Inmaterial*

Address: Caballocalco 28, Col. Del Carmen, Coyoacán C.P. 04100 CDMX, México

Telephone number: (+52) 55 1237 5859

Email address: info@humanheritage.org
Website: https://www.humanheritage.org
Other relevant information: https://www.ichngoforum.org
https://ichngo.net

A.3. Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this report.

Title (Ms/Mr, etc.): Mr.
Family name: Caicedo Trevilla
Given name: Jorge Gustavo
Institution/position: Executive Director
Address: Caballocalco 28, Col. Del Carmen, Coyoacán C.P. 04100 CDMX, México
Telephone number: (+52) 55 4576 3346
Email address: jorge@humanheritage.org
Other relevant information: epic.ac@gmail.com

B. Contribution of the organization to the implementation of the Convention at the national and international levels (Chapter III and Article 19 of the Convention, paragraph 156 of the Operational Directives)¹

Distinguish between completed activities and ongoing activities contributing to the eight thematic areas of the Convention's Overall Results Framework², as well as to the preparation of periodic reports, nominations, proposals and requests under the Convention's international cooperation mechanisms. If you have not contributed, this should be indicated. Also describe any obstacles or difficulties that your organization may have encountered in such participation.

B.1. *Describe your organization's contribution to strengthening **institutional and human capacities** for safeguarding intangible cultural heritage.*

Not to exceed 250 words

We accredit before the National Council for Standardization and Certification of Labor Competences of Mexico, the Management Committee by Competencies of the knowledge, skills and techniques of the Bearers of Intangible Cultural Heritage, responsible for the development of Competence Standards for the training, evaluation and certification processes of bearers of Intangible Cultural Heritage. An example of the courses we have designed are:

1. In case your organization operates in several States, please indicate clearly which State or States are concerned by your answers where appropriate.
2. For further information on the Overall Results Framework, please refer to the Chapter 8 of the Basic Texts of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage: <https://ich.unesco.org/en/basic-texts-00503>

Course for public servants, researchers and promoters who wish to prepare participatory inventories and safeguard strategies with a gender perspective.

Course for bearers of Intangible Cultural Heritage who wish to prepare a certified course on the knowledge, skills and techniques of the element they practice.

B.2. Describe your organization's participation in activities related to the **transmission of and education** for intangible cultural heritage. Explain, in particular, how your organization cooperates with communities, groups and, where relevant, individuals.

Not to exceed 250 words

The Management Committee by Competencies of the knowledge, skills and techniques of the Bearers of Intangible Cultural Heritage, is a formal education strategy.

We have developed a Learning management system to host our courses and the courses that the bearers of Intangible Cultural Heritage develop with the help of our didactical methodology.

We developed the remarkable kid course for local authorities and promoters to implement an initiative to identify, revitalize and safeguard elements of their Intangible Cultural Heritage, through elementary school students and the elderly of the community.

B.3. Describe your organization's participation in the **inventorying and research** of intangible cultural heritage. Explain, in particular, how your organization cooperates with communities, groups and, where relevant, individuals.

Not to exceed 250 words

We are preparing the launch of Humanheritage.org, an online participatory inventory of elements, communities, groups and individuals related to the practice and safeguarding of Intangible Cultural Heritage. The inventory is designed to integrate the eight thematic areas of the Convention's Overall Results Framework to each element of the local Intangible Cultural Heritage. The site will be launched on Thursday April 6, 2023.

B.4. Describe your organization's participation in developing **policies, as well as legal and administrative measures**, for safeguarding intangible cultural heritage. Explain, in particular, how your organization cooperates with communities, groups and, where relevant, individuals.

Not to exceed 250 words

We developed a cooperation methodology to help artisans and bearers of Intangible Cultural Heritage. We worked this method with a group of artisans that builds indigenous musical instruments. 1) We documented their building process; 2) We help them design a certified course for an effective transmission; 3) We help them to register their brand to offer certainty to their potential market; 4) We help them register and certify their unique pieces through the collective certification mark: Living Heritage; 5) We integrated the file for the declaration of geographical indication: Artisan elaboration of instruments for traditional music in the Magical Town of Mineral de Pozos, Guanajuato

B.5. Describe your organization's participation in promoting the **role of intangible cultural heritage and its safeguarding in society**. Explain, in particular, how your organization cooperates with communities, groups and, where relevant, individuals.

Not to exceed 250 words

We are conducting a series of interviews with remarkable bearers of ICH, we saw the importance of having an in deep interview to understand their legacy and the impact they have as individuals in our collective culture. We wish to inspire and also show the human side with the flaws of their process and how they manage to overcome them and continue their work on safeguarding Intangible Cultural Heritage. This effort will be integrated in a podcast series. Our goal is to preserve their legacy as well as to highlight their work so that each community acknowledge and recognizes them as living treasures.

B.6. Describe your organization's participation in **raising awareness** about intangible cultural heritage. Explain, in particular, how your organization cooperates with communities, groups and, where relevant, individuals.

Not to exceed 250 words

Certified courses; transmission of methodologies to inventory and safeguard Intangible Cultural Heritage; Community based methodologies to reach and involve elementary school students and elders of the community; And the use of new media and new technologies to reach broader audiences

B.7. Describe your organization's participation in facilitating the engagement of communities, groups and individuals, as well as other stakeholders, for safeguarding intangible cultural heritage.

Not to exceed 250 words

Certified courses; transmission of methodologies to inventory and safeguard Intangible Cultural Heritage; Community based methodologies to reach and involve elementary school students and elders of the community; And the use of new media and new technologies to reach broader audiences

B.8. Describe your organization's **engagement in cooperation at the bilateral, subregional, regional or international levels** for the implementation of the Convention, including initiatives such as the exchange of information and experience, and other joint initiatives.

Not to exceed 250 words

We have a clear commitment to attend and actively participate in UNESCO meetings as well as with the ICH NGO Forum network, on behalf of The Intangible Cultural Heritage Encyclopedia our delegate pushed for open elections and a more inclusive policy towards participation on the Steering Committee, this effort was duly acknowledged by its peers and got elected for the Steering Committee where he served his last term on 2021 as President of the Steering Committee.

B.9. Describe your organization's involvement in or contribution to the drafting of the national Periodic Report on the implementation of the Convention.

Not to exceed 250 words

Looking forward to participate on the coming Periodic Report, not only providing this information but also having the opportunity to comment on the challenges, lessons and solutions during this period regarding the safeguarding of ICH at a national level

B.10. Describe your organization's participation in the preparation of nominations to the Urgent Safeguarding List or Representative List, requests for International Assistance or proposals of Good Safeguarding Practices.

Not to exceed 250 words

We are now gathering information to propose to the government of Mexico, the joint research to prepare the nomination of the 3,000 years old technique to elaborate a rubber ball, the forerunner of organized sport in the world, to the Urgent Safeguarding list.

C. Cooperation with UNESCO

Has your organization carried out activities in cooperation with UNESCO? If yes, please tick the relevant boxes and provide information in the box below.

- ☐ Direct cooperation with UNESCO (Headquarters and Field Offices)
- ☐ Activities for which you have received the authorization to use the emblem of UNESCO/of the 2003 Convention
- ☐ Cooperation through the 2003 Convention's Global Network of Facilitators
- ☐ Cooperation with Category 2 Centres
- ☐ Cooperation with National Commissions for UNESCO
- ☐ Cooperation with UNESCO Chairs
- ☐ Financial support from the Intangible Cultural Heritage Fund
- ☐ Financial support from the Participation Programme

X Other types of cooperation

Not to exceed 250 words

Conducted with the members of the Steering Committee of the ICH NGO Forum, Mapping the Expertise of NGOs Accredited to the 2003 Convention. In 2021 and 2022.

As part of this project, I produced 147 infographics in English, French and Spanish for 68 Accredited NGOs to the 2003 Convention.

D. Participation in the work of the Intergovernmental Committee for the Safeguarding of the Intangible Cultural Heritage

D.1 Has your organization participated in the sessions of the Committee? If so, please indicate which sessions you attended and whether you had any specific role during these meetings.

Not to exceed 250 words

Yes. 2.EXT.COM; 3.GA; 4.GA; 7.COM; 8.COM; 5.GA; 9.COM; 11.COM; 12.COM; 7.GA; 13.COM; LHE/19/NGO; 14.COM; 8.GA; 15.COM; 16.COM WG; 16.COM; 5.EXT.COM; 9.GA; 17.COM

In 12.COM our representative attended as candidate to the Steering Committee of the ICH NGO Forum, he got elected and attended as member of the Steering Committee of the ICH NGO Forum to the 13.COM; the 7.GA and the 14.COM, where he was reelected for another 2 year term as member of the Steering Committee, he attended 8.GA; 15.COM and at 16.COM he chaired activities of the ICH NGO Forum as president of the Steering Committee. In 17.COM our representative attended as chair of the Ad hoc Committee on Regulatory Instruments, to present the new and recently adopted Bylaws and Electoral rules for the ICH NGO Forum.

D.2 Has your organization served as a member of the Evaluation Body (paragraphs 26 to 31 of the Operational Directives), or as a member of the Consultative Body (between 2012 and 2014)? If so, please indicate the period.

Not to exceed 100 words

No

D.3 *In what way(s) has your organization provided advisory services to the Committee (paragraph 96 of the Operational Directives) or in what way(s) do you foresee that it might provide such services in the future?*

Not to exceed 500 words

We participated in the Open-ended intergovernmental working group in the framework of the global reflection on the listing mechanisms (Part II)

E. Capacities of your organization to evaluate nominations, proposals and requests (paragraphs 27 and 96 of the Operational Directives):

E.1. *Nominations, proposals and requests are available for evaluation only in English or French. Do members of your organization or your staff have a very good command of English or French? If so, please indicate which language(s) and the number of those members or staff.*

Not to exceed 250 words

English, 3 members

E.2. *Does your organization have experience in working across several intangible cultural heritage domains? Please describe your experiences.*

Not to exceed 250 words

Yes mostly handcrafts, performing arts as well as traditional sports and games

E.3. *Describe the experience of your organization in evaluating and analysing documents such as proposals or applications.*

Not to exceed 250 words

We participate in public tenders that are highly complex in their preparation, implementation and in the evaluation report

E.4. *Does your organization have experience in drafting synthetic texts in English or French? Please describe your experience and indicate in which language(s) and the number of those members or staff.*

Not to exceed 250 words

Yes. English, 3 members

E.5. *Does your organization have experience in working at the international level or the capacity to apply local experience to an international context? Please describe such experience.*

Not to exceed 250 words

None yet

F. Membership in the ICH NGO Forum

Indicate below whether your organization wishes to (continue to) be part of the ICH NGO Forum. Please note that membership is contingent upon the decision of the Committee to maintain the accreditation of your organization.

For more information on the ICH NGO Forum and its activities, please see: <https://ich.unesco.org/en/ngo-forums-00422>.

☒ Yes

☐ No

G. Signature

The report must include the name and signature of the person empowered to sign it on behalf of your organization.

Name: Jorge Gustavo Caicedo Trevilla

Title: Executive Director

Date: 02/02/2023

Signature: