

PART 2: THE REQUEST FORMAT

FORM ICH-09

Request by a Non-Governmental Organization to be Accredited to Provide Advisory Services to the Committee
1. Name of the organization: International Council for Traditional Music (ICTM)
2. Address of the organization: ICTM Secretariat, School of Music, Building 100, The Australian National University, ACTON, ACT, AUSTRALIA 0200 T: 61 261251449 F: 61 2 61259775 E: secretariat@ictmusic.org W: http://www.ictmusic.org

3. Country or countries in which the organization is active:

- ☐ national
- ☒ international (please specify:)
- ☒ worldwide
 - ☐ Africa
 - ☐ Arab States
 - ☐ Asia & the Pacific
 - ☐ Europe & North America
 - ☐ Latin America & the Caribbean

Please list the primary country(ies) where it is active:

The ICTM has about 950 individual and 300 institutional members in over 100 countries. In 37 countries there are National and Regional Committees that act as official representatives of the ICTM in their regions and as liaison between the Council and their constituents. They hold their own conferences and meetings and report in the Bulletin. National and Regional Committees of the ICTM are established in the following countries: Australia, Austria, Bangladesh, Canada, China, Croatia, Cyprus, Denmark, Estonia, Finland, France, Germany, Hungary, India, Ireland, Italy, Jamaica, Japan, Korea ROK, Lithuania, Netherlands, Norway, Oman, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Taiwan, Turkey, Uganda, United Kingdom, USA, Vietnam.

Liaison officers represent the Council in 39 countries: Albania, Argentina, Azerbaijan, Belarus, Bosnia&Herzegovina, Brazil, Bulgaria, Cuba, Czech Republic, Egypt, Greece, Guatemala, Iran, Israel, Ivory Coast, Kazakhstan, Kenya, Laos, Latvia, Macedonia, Madagascar, Malaysia, Mexico, New Zealand, Nigeria, Palau, Papua New Guinea, Peru, Philippines, Russia, Serbia, Singapore, Sri Lanka, Tanzania, Thailand, Ukraine, Uzbekistan, Vanuatu, Zambia.

4. Date of its founding or approximate duration of its existence:

The ICTM was founded on 22 September, 1947, in London, England, by scholars and musicians as The International Folk Music Council. In 1949, the Council was one of the Founding Members of the International Music Council of UNESCO, and is currently an NGO in Formal Consultative Relations with UNESCO.

5. Objectives of the organization:

Not to exceed 350 words

Through its wide international representation the Council acts as a bond among peoples of different cultures and thus serves the peace of humankind.

The aims of the ICTM are to further the study, practice, documentation, preservation and dissemination of traditional music, including folk, popular, classical and urban music, and dance, of all countries.

6. The organization's activities in the field of safeguarding intangible cultural heritage

6.a. Domain(s) in which the organization is active:

- ☒ oral traditions and expressions
- ☒ performing arts
- ☒ social practices, rituals and festive events
- ☒ knowledge and practices concerning nature and the universe
- ☒ traditional craftsmanship
- ☐ other domains - please specify:

6.b. Primary safeguarding activities in which the organization is involved:

- ☒ identification, documentation, research (including inventory-making)
- ☐ preservation, protection
- ☒ promotion, enhancement
- ☒ transmission, formal or non-formal education
- ☐ revitalization
- ☒ other safeguarding measures - please specify:

6.c. Description of the organization's activities:

Not to exceed 750 words

The International Council for Traditional Music organizes meetings, World Conferences, Study Groups and Colloquia. In addition, the Council maintains a membership directory and supervises the preparation and publication of journals and bulletins.

Study Groups are comprised of members in a common area of scholarly study. Study Groups currently active include Folk Musical Instruments, Historical Sources of Traditional Music, Ethnochoreology, Oceania, Iconography, Computer Aided Research, Music and Gender, Maqam, Music of the Arab World, Anthropology of Music in Mediterranean Cultures, Music and Minorities, Music Archeology, Musics of East Asia, East Asian Historical Sources, Music of the Turkic Speaking World, Applied Ethnomusicology and Music and Dance in Southeastern Europe. Study Groups are an essential part of the ICTM. They hold periodic meetings and publish the results of their ongoing research.

Colloquia have been organized by invitation since 1981. These events focus on selected themes intensively discussed by smaller groups of scholars and representatives from related fields.

ICTM world conferences are held biennially and offer the general membership and the public opportunities for exchanges on a broad scope of issues. The 2009 world conference will be held in Durban, South Africa. The last five world conferences were held in Hiroshima, Japan (1999), Rio de Janeiro, Brazil (2001), Fuzhou & Quanzhou, China (2003, rescheduled to 2004), Sheffield, U.K. (2005), Vienna, Austria (2007).

The ICTM has edited the CDs of the UNESCO Collection of Traditional Music from 1995 until it came to an end in 2005. The ICTM secretariat and ICTM members have been actively involved in the process of evaluating the applications for the Masterpieces of the Oral and Intangible Heritage of Humanity.

The Yearbook for Traditional Music, a referenced scholarly journal, is published annually and carries essays, reviews and reports in the area of traditional music and dance for its international readership. It was established in 1949 as a Journal of the International Folk Music Council.

The Bulletin of the ICTM appears twice a year (April and October) with ICTM news, calendar of future events and reports from Study Groups, National and Regional Committees and Liaison Officers. It was established in 1948 as Bulletin of the International Folk Music Council.

The ICTM website provides the most current information on ICTM conferences, Study Group meetings, Colloquia in preparation, and recent publications. Members may access the frequently updated ICTM Directory, apply for membership and submit inquiries to the ICTM Secretariat at the website.

The 12 Executive Board members are elected by the ICTM members during the world conferences and they include a President and two Vice Presidents. The Secretary General is appointed by the Executive Board for four years and assisted by an Executive Secretary.

See also the ICTM Website: <http://www.ictmusic.org>

7. Its experiences cooperating with communities, groups and intangible cultural heritage practitioners:

Not to exceed 350 words

Most ICTM members do fieldwork in communities in rural or urban areas by participating observation. Many take music and dance lessons and participate in performances of the music and dance they study. In this way they are closely connected with the communities and their practitioners of intangible cultural heritage.

Further, ICTM members act as liaisons between performers and theatres all over the world. They may assist in supplying materials for building instruments or clothing for dancing. Further, they quite often assist communities in getting access to audiovisual recordings and increasingly assist communities in making their own audiovisual recordings and establishing documentation centres.

8. Documentation of the operational capacities of the organization:

Please substantiate the operational capacities of the organization with appropriate documentation, as described in paragraph 94 of the Operational Directives.

8.a. Membership and personnel

Please submit supporting documents.

8.b. Recognized legal personality

Please submit supporting documents..

8.c. Duration of existence and activities

Please submit supporting documents.

9. Contact person for correspondence:

Dr. Stephen Wild, Secretary General

ICTM Secretariat, School of Music, Building 100,

The Australian National University, ACTON, ACT,

AUSTRALIA 0200

T: 61 261251449

F: 61 2 61259775

E: secretariat@ictmusic.org / Stephen.Wild@anu.edu.au

W: <http://www.ictmusic.org>

(Lee Anne Proberts, Executive Assistant)

10. Signature:

Dr Stephen Wild, Secretary General

Form ICH-09 (2008) – Request from an NGO for Accreditation

7. Its experiences cooperating with communities, groups and intangible cultural heritage practitioners:*Not to exceed 350 words*

Most ICTM members do fieldwork in communities in rural or urban areas by participating observation. Many take music and dance lessons and participate in performances of the music and dance they study. In this way they are closely connected with the communities and their practitioners of intangible cultural heritage.

Further, ICTM members act as liaisons between performers and theatres all over the world. They may assist in supplying materials for building instruments or clothing for dancing. Further, they quite often assist communities in getting access to audiovisual recordings and increasingly assist communities in making their own audiovisual recordings and establishing documentation centres.

8. Documentation of the operational capacities of the organization:

Please substantiate the operational capacities of the organization with appropriate documentation, as described in paragraph 94 of the Operational Directives.

8.a. Membership and personnel

Please submit supporting documents.

8.b. Recognized legal personality

Please submit supporting documents..

8.c. Duration of existence and activities

Please submit supporting documents.

9. Contact person for correspondence:

Dr. Stephen Wild, Secretary General

ICTM Secretariat, School of Music, Building 100,

The Australian National University, ACTON, ACT,

AUSTRALIA 0200

T: 61 261251449

F: 61 2 61259775

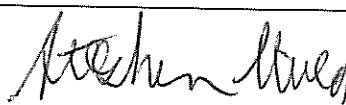
E: secretariat@ictmusic.org / Stephen.Wild@anu.edu.au

W: <http://www.ictmusic.org>

(Lee Anne Proberts, Executive Assistant)

10. Signature:

Dr Stephen Wild, Secretary General



90009 - International Council for Traditional Music / Conseil international de la musique traditionnelle
THE INTERNATIONAL COUNCIL FOR TRADITIONAL MUSIC
SCHOOL OF MUSIC, THE AUSTRALIAN NATIONAL UNIVERSITY



President
Adrienne L. Kaeppler

Secretary General
Stephen Wild

8 a. Membership and personnel

ICTM Membership Status as at December 31, 2007

Below please find the ICTM Membership statistics for 2007, as reported to the ICTM Executive Board at the 102nd Meeting of the Executive Board in Canberra, Australia, 16-17th February 2008.

Honorary Members	4
Life Members	65
Joint Life Members	3
Supporting Members	53
Ordinary Members	762
Joint Ordinary Members	50
Student Members	270
Corporate Members	27
National Committees	4
Institutional Subscriptions	397
Joint Non-pay	50
Membership Supported Members/ Institutions	45
Corporate Supported	14
ICTM Supported Nat'l Committees	39
ICTM Supported Members/Institutions	130
ICTM comps (UNESCO)	2
Total	1915

ICTM Members are located in the following 107 countries: Albania Argentina Armenia, Australia Austria Azerbaijan Bangladesh Bayreuth Belarus Belgium Bosnia and Herzegovina Brazil Bulgaria Canada Cayman Islands, China Congo Costa Rica Croatia Cuba Cyprus Czech Republic Denmark Egypt Estonia Ethiopia Federated States of Micronesia Finland France Germany Ghana Greece Guyana Guatemala Guam Hungary Hong Kong India Ireland Iran Indonesia Isle of Man Israel Italy Ivory Coast Jamaica Japan Kazakhstan Kenya Korea Laos Latvia Lebanon Lithuania Macedonia Madagascar Malawi Malaysia Mexico Mongolia Mozambique Netherlands New Zealand Nigeria Ireland Norway Oman Pakistan Palau Palestine Papua New Guinea Paraguay Peru Philippines Poland Portugal Romania Russian Federation Serbia Singapore Slovakia Slovenia South Africa Spain Sri Lanka Sudan Swaziland Sweden Switzerland Taiwan Tajikistan Tanzania Thailand Tunisia Turkey U.K. Uganda Ukraine Uruguay USA Uzbekistan Venezuela Vietnam Yemen Zambia Zimbabwe



President
Adrienne L. Kaeppler

Secretary General
Stephen Wild

8.b Recognised legal personality

ICTM Rules (The Constitution)

As revised and adopted on November 24, 1992, and further revised and adopted September 15, 2004 according to rule 14(e).

Rules

1. Name

The name of the organisation shall be THE INTERNATIONAL COUNCIL FOR TRADITIONAL MUSIC (ICTM). The organisation was formerly known as THE INTERNATIONAL FOLK MUSIC COUNCIL.

2. Objective

The objective of the Council shall be to assist in the study, practice, documentation, preservation and dissemination of traditional music and dance, including folk, popular, classical, urban, and other genres, of all countries.

3. Functions

The functions of the Council include, but are not limited to:

- (a) holding of conferences and colloquia;
- (b) publishing as printed or electronic matter of a yearbook or journal, a bulletin of information, a membership directory, a website, and other publications ;
- (c) forming of national and regional committees and study groups;
- (d) issuing of audio-visual materials ;
- (e) encouraging of national and international archives;
- (f) facilitating the exchange of information in any form, including electronic files, films, recordings and publications;
- (g) supporting the organisation of festivals of performing arts ;
- (h) cooperating with broadcasting organisations.

4. Membership

The membership of the Council shall consist of:

- (a) HONORARY MEMBERS - individuals who have made exceptionally distinguished contributions to the work of the Council may, upon recommendation of the Executive Board, be elected Honorary Members by the General Assembly.
- (b) LIFE MEMBERS - individuals may become Life Members by making a minimum donation to the Council, the sum to be established by the Executive Board.
- (c) SUPPORTING MEMBERS - individuals may become Supporting Members by assuming responsibility for the payment of two or more memberships as determined for Ordinary Members.
- (d) ORDINARY MEMBERS - individuals who wish to further the objectives of the Council may become Ordinary Members on payment of a minimum annual membership fee to be determined by the Executive Board.
- (e) JOINT MEMBERS - married couples may become Joint Members at a reduced rate, receiving one copy between them of each issue of the Yearbook and the Bulletin.

(f) STUDENT MEMBERS - individuals who submit proof of their status as full-time students may become Student Members at a reduced rate.

(g) CORPORATE MEMBERS - government departments, regional scholarly societies, radio-television organisations and other corporate bodies may become Corporate Members with the approval of the Executive Board and on payment of a minimum annual membership fee to be determined by the Board.

5. National and Regional Committees

(a) National and Regional Committees, consisting of ICTM members and others who are in sympathy with the objectives of the Council such as representatives of organisations shall be eligible for affiliation on application.

(b) The Executive Board shall establish and approve a Memorandum on National and Regional Committees and shall decide on affiliation and exclusion of a National or Regional Committee according to the directives in the Memorandum.

(c) In countries or regions in which no National or Regional Committee exists, the Executive Board may appoint Liaison Officers.

(d) There shall be no more than one National Committee in any country and no more than one Regional Committee in any region. Members of National Committees in a specific region affiliated to the Council shall also have the right to membership in an existing or later affiliated Regional Committee.

(e) National and Regional Committees shall endeavour to spread a knowledge of the Council's activities and to further its interest in their respective countries or regions. They shall, so far as possible, act as links between the Council and the individual members.

(f) National and Regional Committees shall manage their own internal affairs.

(g) Each National and Regional Committee shall appoint a representative to act as a liaison between the Committee and the Council.

(h) Each National and Regional Committee shall pay the Council an annual subscription, the amount to be determined between the Committee and the Executive Board.

6. Study Groups

(a) Study Groups, comprised of ICTM members in a common area of scholarly study, shall be eligible for ICTM affiliation on application.

(b) The Executive Board shall establish and approve a Memorandum on Study Groups and shall decide on affiliation and exclusion of a Study Group according to the directives in the Memorandum.

(c) Study Groups shall manage their own internal affairs.

(d) Each Study Group shall appoint a representative to act as a liaison between the Study Group and the Council.

7. General Assembly

(a) The General Assembly shall consist of members of the Council in good standing.

(b) Members shall have the right to propose and second resolutions, to take part in the discussion, and to vote. The proceedings of the General Assembly shall be conducted according to Robert's Rules of Order unless otherwise prescribed in these rules of the Council. Corporate members may delegate one representative who shall enjoy the voting rights of one Ordinary Member.

(c) An Ordinary Meeting of the General Assembly shall be convened by the Executive Board not less than once every three years and shall normally be held during the course of a World

Conference. Notice, together with the agenda, shall be dispatched to members not less than two months before the date of the meeting.

(d) An Extraordinary Meeting of the General Assembly shall be convened by the Executive Board on the written requisition of either (i) a minimum of three National Committees and/or Regional Committees or (ii) not less than ten individuals who are nationals of ten different countries. Such requisition shall state the motion or motions proposed for discussion. Except by permission of the Executive Board, no business shall be transacted at an Extraordinary Meeting save that of which due notice has been given.

8. Executive Board

(a) The management of the Council shall be vested in the Executive Board, responsible to the General Assembly as defined above.

(b) The Executive Board shall consist of a President and not more than two Vice Presidents ("Officers"), and nine Ordinary Members, all of whom shall be elected by the membership of the Council, by means of a postal ballot. In addition, the Executive Board may appoint other voting members as defined in clause (f).

(c) Nominations for the Officers and the nine Ordinary Members to be elected shall be made by a Nomination Committee as defined in rules 10(a) and 10(b). The postal ballot shall be conducted according to rule 10(c).

(d) Officers are elected for a term lasting until the second Ordinary Meeting of the General Assembly after their term has begun and are eligible for re-election only once. Ordinary Members are elected for a term lasting until the third Ordinary Meeting of the General Assembly after their term has begun, and are eligible for re-election only once.

(e) In the event of the death or resignation of any of its members the Executive Board may appoint a substitute to fill the vacancy until the next Ordinary Meeting of the General Assembly.

(f) The Executive Board may co-opt not more than three members in addition to those elected by the membership of the Council. Such members shall retire at the next General Assembly, but shall be eligible for re-appointment by the Executive Board.

(g) The Executive Board shall meet at least once each year at a time and place to be determined by the Board. Should urgent matters arise between meetings, votes may be taken by correspondence.

(h) The members of the Executive Board shall exercise the powers delegated to them by the General Assembly on behalf of the Council as a whole.

(i) The Executive Board shall establish and approve a Memorandum on procedural rules of the Executive Board. This Memorandum shall be ratified by the General Assembly.

(j) The Executive Board may appoint such committees as may be desirable.

(k) The Executive Board may appoint a Secretary General, a Treasurer and other Executive Officers, salaried and unsalaried, for the purpose of carrying on the work of the Council. An Executive Officer cannot also be a member of the Executive Board.

9. Assembly of National and Regional representatives

(a) The Assembly of National and Regional Representatives shall consist of one official delegate from each National and Regional Committee, the Liaison Officers, the President and the Secretary General of the Council. No other member of the Executive Board or Administrative Officer may also be a member of the Assembly of National and Regional Representatives.

(b) The Representatives shall have the right to propose and second resolutions, to take part in the discussion, and to vote. The proceedings of the Assembly of National and Regional

Representatives shall be conducted according to Robert's Rules of Order unless otherwise prescribed in these rules of the Council.

(c) A Meeting of the Assembly of National and Regional Representatives shall be convened by the President not less than once every three years and shall normally be held during the course of a World Conference. Notice, together with the agenda, shall be dispatched to National and Regional Committees and Liaison Officers not less than two months before the date of the meeting.

(d) The Assembly of National and Regional Representatives shall be chaired by the President of the Council.

(e) The Assembly of National and Regional Representatives shall appoint two members of the Nomination Committee as prescribed in rule 10 (a). For this item on the agenda the Assembly should by simple majority vote appoint a chair other than the President of the Council.

10. Nomination Committee

(a) The Nomination Committee shall consist of three members, two of whom shall be appointed by the Assembly of National and Regional Representative and one by the Executive Board. At least one of the members shall be a former member of the Executive Board. The Nomination Committee shall among its members appoint a Convener. The Convener shall chair the meetings and organise the work of the Nomination Committee.

(b) The Nomination Committee shall elicit proposals for the Officers and the Ordinary Members of the Executive Board to be elected. These proposals may be made by the Executive Board, by National or Regional Committees or by two members, being residents of two different countries. All such proposals must reach the Convener of the Committee in writing at least six months before a General Assembly. The Nomination Committee shall nominate at least two but not more than three candidates for each open seat on the Executive Board.

(c) The nominations shall be included in a postal ballot, which shall take place in the three months preceding each Ordinary Meeting of the General Assembly. The results of the election shall be tallied and announced at the General Assembly by the Nomination Committee.

11. World Conferences

(a) A World Conference shall be held at intervals of not more than three years and more frequently if possible.

(b) The date and place of the conference shall be determined by the Executive Board.

(c) The Executive Board shall establish and approve a Memorandum on the organisation of Conferences.

12. Colloquia

(a) Colloquia are events that focus on selected themes intensively discussed by smaller groups of scholars. Colloquia on different themes may be held.

(b) Colloquia may be proposed by ICTM members and shall be approved by the Executive Board.

(c) The Executive Board shall establish and approve a Memorandum on the organisation of Colloquia.

13. Finance

- (a) The Council shall be financed by (i) membership payments from all types of membership except Honorary Members; (ii) payments from National and Regional Committees; (iii) donations, endowments and grants.
- (b) A statement of accounts shall be submitted by the Executive Board to each Ordinary Meeting of the General Assembly.
- (c) In the event of dissolution, the assets of the Council shall devolve, in accordance with the decision of the General Assembly, to one or more national or international organisations having similar ends.

14. Alterations to Rules

- (a) Proposals for alterations must be received by the Secretary General in writing not less than six months before a General Assembly.
- (b) Proposals, duly received and listed on the agenda, shall be put before the General Assembly for approval.
- (c) Any proposal approved by a two-thirds majority of the members present at the General Assembly and entitled to vote, shall stand adopted upon ratification by a simple majority of votes received in a postal ballot from members in good standing.
- (d) The ballot shall be conducted within nine months of the General Assembly and shall allow 120 days between dispatch of the ballots and the close of the balloting period. The ballot shall include a presentation of both sides of the argument.
- (e) The Rules as changed shall become effective upon their publication, but in any case within six months of ratification.