

Form ICH-09 (2009) – Request from an NGO for Accreditation

PART 2: THE REQUEST FORMAT AND EXPLANATORY NOTES

This form aims at providing the Committee with the information it will require in order to be able to determine whether the organization requesting accreditation meets the criteria figuring in paragraph 88 of the Operational Directives:

88. Non-governmental organizations shall:

- a. have proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains;
- b. have a local, national, regional or international nature, as appropriate;
- c. have objectives that are in conformity with the spirit of the Convention and, preferably, statutes or bylaws that conform with those objectives;
- d. cooperate in a spirit of mutual respect with communities, groups, and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage;
- e. possess operational capacities, including:
 - i. a regular active membership, which forms a community linked by the desire to pursue the objectives for which it was established;
 - ii. an established domicile and a recognized legal personality as compatible with domestic law;
 - iii. having existed and having carried out appropriate activities for at least four years when being considered for accreditation.

NGOs requesting accreditation should also familiarize themselves with the modalities and procedures for accreditation in paragraphs 89-95 of the Operational Directives, particularly the procedures and documentation requirements detailed in paragraph 94.

FORM ICH-09	
1. Name of the organization	Reçu CLT / CIH / ITH Le 29 JUL. 2010 N° 3614
Please provide the full official name of the organization, in its original language as well as in French and/or English.	
Federation of Associations for Hunting and Conservation of the EU (FACE)	
2. Address of the organization	
Please provide the complete postal address of the organization, as well as additional contact information such as its telephone or fax numbers, e-mail address, website, etc.. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled (see item 8).	
Rue Frédéric Pelletier 82, B-1030 Brussels, Belgium Telephone: +32 (0) 2 732 69 00 Fax: +32 (0) 2 732 70 72 administration@face.eu www.face.eu	

3. Country or countries in which the organization is active

Please identify the country(ies) in which the organization actively operates. If it operates entirely within one country, please indicate which country. If its activities are international, please indicate whether it operates globally or in one or more regions, and please list the primary countries in which it carries out activities

☐ national

☒ international (please specify:)

☐ worldwide

☐ Africa

☐ Arab States

☐ Asia & the Pacific

☒ Europe & North America

☐ Latin America & the Caribbean

Please list the primary country(ies) where it is active:

Albania, Austria, Belgium, Bosnia-Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Moldova, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, United Kingdom

4. Date of its founding or approximate duration of its existence

Please state when the organization came into existence.

May 1978 until present

5. Objectives of the organization

Please describe the objectives for which the organization was established, which should be "in conformity with the spirit of the Convention" (Criterion C). If the organization's primary objectives are other than safeguarding intangible cultural heritage, please explain how its safeguarding objectives relate to those larger objectives.

Not to exceed 350 words; do not attach additional information

1) To promote and defend hunting, in accordance with the principles of sustainable use of natural resources. Hunting has long and deep traditions spanning over thousands of years. Hunting as such (i.e. different hunting methods, such as hunting with hounds, falconry, stalking, calling etc.) as well as the traditions associated with hunting (like music, art, festive events, literature, knowledge about nature, gastronomy, hunting artefacts) constitute a rich and multi-faceted intangible cultural heritage. In promoting and defending hunting, FACE seeks to safeguard a cultural heritage together with hunters' communities by allowing hunting traditions and shared knowledge to be passed on.

2) To establish and maintain permanent relations and exchanges between hunting associations, supporting their efforts and taking part in their work.

3) To defend the moral and physical interests of members of Member Associations, taking joint decisions on subjects of common interest and implementing those decisions. This along with the promotion of hunting (as mentioned in point 1) implies to develop, maintain and amend national and international laws, treaties and conventions to permit the pursuit and perpetuation of hunting traditions, hunters' interaction with nature and their history, which provide our members with a sense of identity and continuity. 4) To contribute towards enlightening the public at large as to the principles of sustainable hunting, their value in the management and wise use of game and its habitats, as well as to the important role the public can play in the conservation of game and its habitats. This includes to uphold a positive public image of hunting and respect for hunting culture and traditions. 5) To promote all forms of activity, research and contacts associated with game and habitats, in particular with all national and international organisations which have similar concerns or would help in achieving the Federation's goal. 6) To raise and manage funds to contribute financially to projects of scientific research, of technical work, of conservation and management of wildlife and its habitats, of information and awareness raising and to any other initiative aiming to promote biodiversity conservation through the sustainable use of renewable natural resources.
6. The organization's activities in the field of safeguarding intangible cultural heritage Items 6.a. to 6.c. are the primary place to establish that the NGO satisfies the criterion of having "proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains" (Criterion A).
6.a. Domain(s) in which the organization is active Please check one or more boxes to indicate the primary domains in which the organization is most active. If its activities involve domains other than those listed, please check "other domains" and indicate which domains are concerned.
☒ oral traditions and expressions ☒ performing arts ☒ social practices, rituals and festive events ☒ knowledge and practices concerning nature and the universe ☐ traditional craftsmanship ☐ other domains - please specify:
6.b. Primary safeguarding activities in which the organization is involved Please check one or more boxes to indicate the organization's primary safeguarding activities. If its activities involve safeguarding measures not listed here, please check "other safeguarding measures" and specify which ones are concerned
☒ identification, documentation, research (including inventory-making)

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- ☒ preservation, protection
- ☒ promotion, enhancement
- ☒ transmission, formal or non-formal education
- ☒ revitalization
- ☐ other safeguarding measures - please specify:

6.c. Description of the organization's activities

Organizations requesting accreditation should briefly describe their recent activities and their relevant experience in safeguarding intangible cultural heritage. Please provide information on the personnel and membership of the organization, describe their competence and expertise in the domain of intangible cultural heritage and explain how they acquired such competence. Documentation of such activities and competences may be submitted, if necessary, under item 8.c. below.

Not to exceed 750 words; do not attach additional information

FACE is a non-profit international organisation, which represents national Member Associations from 36 European countries whose total membership is 7,000,000 individuals. FACE is ensuring an active membership community to pursue the objectives for which it was established. It regularly convenes the Member Associations in various Working Groups, such as the ones on 'hunting with hounds', 'bow hunting', 'ethics', 'how to communicate hunting' and others. It organises an Annual General Meeting to discuss matters of the Federation. It provides a platform for contacts between its Members and European decision-makers, inter alia in the framework of the Intergroup "Sustainable Hunting, Biodiversity & Rural Activities", which meets regularly in the European Parliament and for which FACE is providing the Secretariat. In addition FACE is organising events showcasing huntings' rich cultural heritage, such as the recent on "Hunting and Culture" in the European Parliament, held on 22 April 2009, where participants had a gastronomic experience of game meat traditions from Austria and France, could listen to German and French hornblowers and met wildlife painters displaying their art.

Representatives of FACE in our Member Associations are organising numerous activities related to the safeguarding of hunting as a cultural heritage and are dedicated to managing cultural heritage activities (e.g. different hunting methods - such as stalking, calling, hunting with hounds, falconry, hornblowing, gastronomy, festive events, etc.). They regularly organise training (hunting courses, courses in taxidermy and the making of hunting artefacts) and events to keep the traditions alive. A part of showing hunting to the greater public is the organising of hunters' festivals: e.g. the annual Mednieku festivāls Minhauzens in Latvia (the 12th being organised by FACE's Latvian Association in 2010), bringing together hunters and non-hunters to share knowledge about hunting. FACE's Slovak Association organised the annual Hunting Days in Levice (this year for the 15th time), where representatives from the State and Town Council, and a large number of visitors could admire exhibitions about nature and animals and the presentation and science on hunting trophies. Seminars are organised to promote and inform about specific traditions in the domain of hunting, like the one on hunting with hounds in Chambourg, France, in June 2009, or the one on game-meat in Stockholm, Sweden, in July 2009. In Italy and France and other Mediterranean countries hunters organisations hold bird regular calling competitions.

Hunting as a intangible cultural heritage is being described by FACE and its Members in books and films: e.g. the role of hunters as holders of certain cultural values in society is described by our Swedish Association in the short film "Ett sätt att leva" - "A way of living". Similar actions are carried out by most FACE Members.

7. Its experiences cooperating with communities, groups and intangible cultural heritage practitioners

The Committee will evaluate whether NGOs requesting accreditation "cooperate in a spirit of mutual respect with communities, groups and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage" (Criterion D). Please briefly describe such experiences here.

Not to exceed 350 words; do not attach additional information

Since its foundation in 1978, FACE, through various Members, has promoted and defended the practice, tradition and heritage of hunting where it has existed for centuries. As a Federation, our Members undertake to maintain aspects of their national hunting culture together with other rural stakeholders. FACE Members organise national exhibitions, contests and educational events related to their hunting culture. Where regions share similar cultures (Anglo-Saxon, Nordic, Central European & Mediterranean) their Membership to FACE facilitates cooperation in promoting and safeguarding their hunting culture. At European and international levels FACE promotes this rich hunting heritage as shown in our Manifesto for the period 2009-2014. This is done through various means, but in all cases through drawing on the expertise and knowledge from within our Membership. Where the cultural elements relate directly to the taking of wildlife we work to ensure that these traditional socio-cultural practices are in line with the provisions of the Convention on Biological Diversity (Articles 8j & 10c). We are aware that there is a need to cooperate in a spirit of mutual respect especially on heritage issues related to hunting, which can on occasion be divisive. In this regard we are engaging in proactive consultation to overcome conflicts, where they exist.

As a Secretariat we intervene when required to protect or promote the practice tradition and heritage of hunting. We regularly attend and lend support to national hunting events, most of which include significant elements related to the tradition and heritage of hunting.

8. Documentation of the operational capacities of the organization

The Operational Directives (paragraph 94) require that an organization requesting accreditation shall submit documentation proving that it possesses the operational capacities listed under Criterion E. Such supporting documents may take various forms, in light of the diverse legal regimes in effect in different States. Submitted documents should be translated into French or English whenever possible if the originals are in another language. Please identify supporting documents clearly with the item (8.a, 8.b or 8.c) to which they refer.

8.a. Membership and personnel

Proof of the participation of the membership of the organization, as requested under Criterion E (i), may take diverse forms such as a list of directors, list of personnel and statistical information on the quantity and categories of members; a complete membership roster usually need not be submitted.

Please attach supporting documents.

8.b. Recognized legal personality

If the organization has a charter, articles of incorporation, by-laws or similar establishing document, a copy should be attached. If, under the applicable domestic law, the organization has a legal personality recognized through some means other than an establishing document (for instance, through a published notice in an official gazette or journal), please provide documentation showing how that legal personality was established.

Please attach supporting documents.

8.c. Duration of existence and activities

If it is not already clearly indicated from the documentation provided for item 8.b, please submit documentation proving that the organization has existed for at least four years at the time it requests accreditation. Please provide documentation showing that it has carried out appropriate safeguarding activities during that time, including those described above in item 6.c. Supplementary materials such as books, CDs or DVDs, or similar publications cannot be taken into consideration and should not be submitted.

Please attach supporting documents.

9. Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this request. If an e-mail address cannot be provided, the information should include a fax number.

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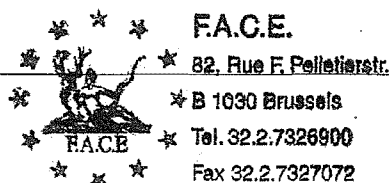
E-mail: johan.svalby@face.eu

10. Signature

The application must include the name and signature of the person empowered to sign it on behalf of the organization requesting accreditation. Requests without a signature cannot be considered.

Angus MIDDLETON - Chief Executive Officer

 Angus MIDDLETON
Chief Executive Officer



Meet the team

**Gabor von BETHLENFALVY**

Title: Project Manager

Background: Master of Science, in Biology (CH)

Responsibilities: The areas I touch upon are the management of projects falling under the field of conservation. I am mostly involved with the *Sustainable Hunting and Angling Initiative*, which includes organising different events to promote an extended dialogue between wildlife users and encourage their participation in the Natura 2000 Network.

Contact: biodiversity@face.eu

Languages: DE, EN, FR, CS

**Yves LECOCQ**

Title: Secretary-General

Background: Dr. Veterinary medicine (BE)

Responsibilities: My overall responsibility is the coordination of the day-to-day management of the Federation (ten full-time staff members), and in particular all political contacts with the European institutions (EU & Council of Europe), national officials, international bodies and NGOs, the media and the 36 national delegations.

Contact: ylecocq@face.eu

Languages: NL, FR, EN, DE

**Cy GRIFFIN**

Title: Biological Data Manager

Background: BSc (Hons) Rural Resource Management (UK)

Professional experience: wildlife biology

Responsibilities: My biggest challenge is the ARTEMIS project, which promotes the centralisation of bag statistics in Europe. Along side this, I am also involved with the technical aspects of surveys and EU contracts (e.g. humane trapping standards), and the monitoring of issues concerning the conservation status of game populations.

Contact: biodata@face.eu

Languages: EN, FR

**Angus MIDDLETON**

Title: Director of Conservation

Background: Master of Science, Environment, Economy and Policy (UK)

Responsibilities: As head of the Conservation unit I am responsible for developing FACE programmes and associated policies for biodiversity conservation, habitat protection and wildlife species management. This includes the development of a coherent conservation strategy across the whole of Europe and which is in tune with the policies of the European Union and the Council of Europe.

Contact: conservation@face.eu

Languages: EN

**Timothy LAWRENCE**

Title: Press Officer

Background: Master of Arts, in International Relations (Canada)

Responsibilities: As a member of the public affairs & communication team, I am responsible for developing press relations and for contributing to the creativity of our communications strategy. My main duties are: drafting press releases, articles and op-eds; arranging media encounters; identifying public relations opportunities to convey FACE's messages; planning and editing the *Di@ry*; and contributing to the content of the website.

Contact: press@face.eu

Languages: EN, ES, FR

**Charlotte NYFFELS**

Title: Administrator

Background: Master of Modern Languages and Literature (BE)

Responsibilities: My main tasks at FACE are to assist the Secretary General in the daily administrative management of the Secretariat, to establish effective communications with the Members, to organise the different FACE meetings and missions and finally to contribute to the editing of various foreign language documents.

Contact: administration@face.eu

Languages: FR, EN, ES

**Christine RÖDLACH**

Title: Director Public Affairs and Communication

Background: Master of Arts (AT) & International Politics (BE)

Responsibilities: As the new head for PA & COM, I have been entrusted to develop new

Communication strategies for both internal and external and link it with general Public Affairs at FACE. My main responsibilities are lobbying at the European Institutions and within the International Community as well as spreading the word of hunting and conservation in/across Europe.

Contact: christine.roedlach@face.eu

Languages: DE, EN, FR, IT

**Adrien de ROUBAIX**

Title: Communication Officer

Background: Licence en communication (BE)

Responsibilities: My tasks as Communication Officer could be summarised in four roles. First, linked to my computer skills, is responsibility for all websites and IT issues at HQ. Second is more artistic with design for publications and presentations. The third part of my job is fundraising and developing Business Partners. Last is more journalistic. As French-speaking and a hunter, I have to deal with drafting and translating articles and speeches.

Contact: info@face.eu

Languages: FR, EN

**Johan SVALBY**

Title: Legal Affairs Officer

Background: Master of Laws

Responsibilities: I am in charge of all legal issues relating to hunting and conservation, in particular within the field of EU Law, the Council of Europe and international trade. Most recently, much focus has been on the link between land ownership and hunting rights as well as the implementation and interpretation of Article 9, "Derogations" of the 1979 Birds Directive.

Contact: legal@face.eu

Languages: SV, EN, FR



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FACE Members

FACE membership is open to representative national hunters' associations from all Council of Europe Member States. FACE currently counts members in 36 countries: the EU Twenty-seven, plus Albania, Bosnia-Herzegovina, Croatia, Moldova, Montenegro, Norway, Serbia, Switzerland, and Turkey



Board - Comité de Direction - Leitender Ausschuss 2006-2009

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FACE

Members Directory

Spring 2009



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Fédération des Associations de Chasse et Conservation de la Faune Sauvage de l'UE

Zusammenschluss der Verbände für Jagd und Wildtiererhaltung in der EU

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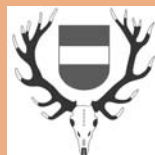
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France

A. GUTIERREZ *

Vice-President
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Bruxelles, 21.11.2008.

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CERTIFICAT D'INSCRIPTION

Le Greffier en Chef du Tribunal de Commerce de Bruxelles certifie que l'"A.I.S.B.L." FEDERATION DES ASSOCIATIONS DE CHASSE ET CONSERVATION DE LA FAUNE SAUVAGE DE L'UNION EUROPEENNE" en abrégé "F.A.C.E." située à 1030 Bruxelles, Rue Frédéric Pelletier 82, est inscrite au Registre Des Personnes Morales sous le numéro : 0418.672.289.

Date de la Constitution : 18.05.1978.

Le Greffier en Chef du Tribunal de Commerce de Bruxelles certifie que l'"A.I.S.B.L." n'est pas en liquidation à la date du 20.11.2008

Pour le Greffier en Chef,
Le Greffier,

CASSMAN G.
Greffier-Chef de service





STATUTES (as translated from the official French text)

Adopted by the *Extraordinary General Assembly* on 4th March 2006 in Brussels

NAME

Article 1:

In accordance with the Belgian Act of 25 October 1919, modified by the Act of 6. December 1954, granting civil status to international associations, an international association has been formed under the name: Federation of Associations for Hunting and Conservation of the European Union abbreviated "FACE".

The statutes may be translated into the various languages of the E.U. Member States, but in the event of difficulties in their interpretation, the French text shall be considered as original and as binding.

OBJECTS

Article 2:

The objects of the non-profit making Federation, with particular reference to the European level, are:

- a) to promote and defend hunting, in the interests of maintaining a natural balance, on the basis of scientific and biological principles, in particular by the conservation of wildlife and habitats, by opposing their misuse and destruction, and by defending rational game and environmental management;
- b) to establish and maintain permanent relations and exchanges between hunting associations, supporting their efforts and taking part in their work;
- c) to defend the moral and physical interests of members of member associations, taking joint decisions on subjects of common interest and implementing those decisions;
- d) to contribute towards enlightening the public at large as to the principles of sustainable hunting, their value in the management and wise use of game and its habitats, as well as to the important role the public can play in the conservation of game and its habitats;
- e) to promote all forms of activity, research and contacts associated with game and habitats, in particular with all national and international organisations which have similar concerns or would help in achieving the Federation's goal.
- f) to raise and manage funds to contribute financially to projects of scientific research, of technical work, of conservation and management of wildlife and its habitats, of information and awareness raising and to any other initiative aiming to promote biodiversity conservation through the sustainable use of renewable natural resources.

REGISTERED OFFICE AND LIFE

Article 3:

The Federation's registered office address is 82, rue Frédéric Pelletier, 1030 Brussels.

It may be transferred to any other location in Belgium at any time by decision of the Board.

Any change to or transfer of the Federation's registered office address shall be published in the Annex to the *Moniteur belge*.

Administrative or operating offices may be established elsewhere as required, by the decision of the Board.

Article 4:

The life of the Federation is unlimited.



MEMBERS

Article 5:

Are Full Members, representative hunters' associations from States in the European Union or Council of Europe, admitted in accordance with the procedure laid down in Article 7. Only Full Members have the right to vote and they are each represented by one Delegate and one Deputy which they designate.

OTHER MEMBERS

Article 6:

Hunters' associations suitable for Full Membership, but who cannot yet be granted such status because their country's application for Council of Europe membership has not yet been decided upon, as well as other non-governmental organisations, sharing and supporting the Federation's objectives, may be admitted as Associate Members.

The General Assembly may also admit, on a proposal by the Board, individuals or corporate bodies as Honorary Member, Sponsor Member, State Member or any other category of Member it considers appropriate.

These Members have no voting rights.

ADMISSION

Article 7:

All Members are admitted by the General Assembly on a report by the Board, if applicable subject to a favourable opinion from the existing Full Members from the country of the candidate.

RESIGNATION AND EXPULSION

Article 8:

All Members are free to resign at any time from the Federation by notifying the Board in writing of their resignation; this does not affect their liability for any subscription due for the financial year during which the resignation was sent in.

Expulsion of Members is pronounced by the General Assembly on a motivated report from the Board.

Expulsion cannot take place unless the party concerned has been given the chance to defend itself.

Resigning or expelled Members will have no claim upon the Federation's assets.

BODIES

Article 9:

The Federation's bodies are:

- 1° the General Assembly
- 2° the Board
- 3° the Bureau

GENERAL ASSEMBLIES

Article 10:

The General Assembly is the Federation's supreme body; it meets at least once a year, at a place and time specified by the Board. It may also be convened upon the request of one third of its Full Members.

Each Full Member may be represented in the General Assembly by its Delegate or his Deputy, indicated at Article 5. Any other person admitted in advance by the Board may also take part in the General Assembly

Notice of the General Assembly must be given at least one month before the appointed date, with a detailed Agenda.



TERMS OF REFERENCE OF THE GENERAL ASSEMBLY

Article 11:

The General Assembly lays down guidelines on the Federation's policy, in particular by approving a *Work Plan* and the adoption of *position papers*, prepared by the Board; it evaluates the implementation of this policy. It decides on the Agenda items drawn up by the Board, in particular on the admittance and expulsion of Members, approval of the accounts, subscription levels, amendments to the statutes and dissolution of the Federation; it also proceeds to the statutory election of the President and of the Treasurer General, as well as to the ratification of the Board members designated according to article 14.

Urgent matters not on the Agenda can only be discussed and decided upon with the Board's approval and a majority of votes cast in favour.

ASSEMBLY VOTING

Article 12:

General Assembly decisions are reached by simple majority voting, the quorum being half the number of Full Members plus one.

The Full Members of a country, represented in the General Assembly by their Delegate, in compliance with the provisions laid down in Article 10, share one vote, regardless of the number of Full Members of that country.

However, for votes taken on the modification of the Statutes, dissolution of the Federation, approval of the accounts and adoption of the budget, a system of weighted voting will apply whereby each country will receive a number of votes corresponding to the percentage of its contribution to the Federation's budget of the current year.

When votes are taken on subjects that concern E.U. countries only, the other Full Members will refrain from voting.

Voting rights are vested in the Delegate or his Deputy from the Full Member or Full Members of each country concerned and having a written mandate to this end at the time of opening of the Assembly.

Decisions relating to the modification of the Statutes and the dissolution of the Federation must be taken by a three-quarters majority at least, the quorum being two thirds. If these conditions are not met, a second, Extraordinary Assembly will be held within two months, which will be able to rule validly by a three-quarters majority, whatever the number of voters present.

In this case, postal voting is exceptionally permitted. Those who do not cast their vote are considered to be in agreement with the Board's proposals. This point must be made expressly in the Notice of the second General Assembly. Members making use of the postal voting facility must attach to their letter the written mandate referred to in paragraph 5.

Only Full Members having satisfied their subscription obligations will be allowed to vote.

Voting will be public, except if a secret ballot is requested by one third of those voting.

Proxy voting by a Member of another country is not permitted.

In the case of a tied vote, the proposal is deemed to have been rejected.

Other participants at the Assembly have no voting rights, but may take part in discussions on a consultative basis.

The General assembly sets itself *Rules of Procedure*, including inter alia the procedure for election of the President and of the Treasurer General, and for the designation of Board members and their ratification, as well as the conditions and modalities for the admission of Members, indicated ad Article 6.

THE BOARD



Article 13:

The Board is the Federation's management and policy development body.

It prepares and carries out the Assembly's decisions. It carries out the policy guidelines and liaises between the Federation's bodies and its Members. It takes all the Federation's management and administrative decisions as the need arises.

It represents the Federation in all civil and legal activities.

The Board may establish and disband *Technical Groups* or other structures on an temporary or permanent base as it deems appropriate, in order to assist its own activities and those of the Secretary-General. Each *Technical Group* or structure shall operate under *Terms of Reference* given to it and endorsed by the Board. Membership to a *Technical Group* or structure is open to Board members, to Delegates of Full Members and their Deputies, and to any other person deemed qualified by the Board. A *Technical Group* or structure may also co-opt or invite on a temporary basis persons with the appropriate expertise.

Without prejudice to Article 18 concerning day-to-day management, the Board may delegate certain of its powers, for specific purposes, by special power of attorney.

The Board is accountable to the General Assembly for its management.

COMPOSITION OF THE BOARD

Article 14:

The Board consists of 11 Vice-presidents, of which 5 represent each one of the 5 countries paying the largest contribution, and 6 represent each one of the 6 regional constituencies in Europe identified by the General Assembly in its *Rules of Procedure*, as well as of the President and of the Treasurer General, plus the Secretary General of the Federation, the latter two having no voting rights.

The Full Members of each country or regional constituency concerned designate among the Delegates or Deputies their representatives for the Board, after which the General Assembly will proceed to their ratification for a three year period; their term may be renewed.

The Board appoints the Secretary-General, on proposal by the Bureau.

The President and the Secretary General must be a national of a E.U. country.

The position of Secretary General is incompatible with any other leading and paid office in a national or international hunters' association for the duration of his mandate. The Secretary General is appointed for three years and may be reconfirmed in his function.

Members of the Board hold their office without remuneration, except for the Secretary General, who may be paid by decision of the Bureau, which will then recruit him and set the details and conditions of his employment.

The Board sets itself *Rules of Procedure*, including inter alia the procedure for election of the members of the Bureau and for taking decisions according to the modalities of Article 15.

BOARD PROCEDURE

Article 15:

The Board will meet when convened by the President or a member of the Bureau. The Notice of the meeting must give the Agenda and be sent out at least twenty-one days before the date of the meeting. The Board will also meet upon request of one third of its members.

The Board may only take decisions if at least one half of its members are present. The Board reaches its decisions by a majority voting. For all decisions, the principle of one vote per member applies.



THE BUREAU

Article 16:

The Bureau consists of the President and two of the Vice-Presidents, of which one representing the 5 countries paying the largest contribution and one of the 6 regional constituencies. Each of these two Vice-Presidents may replace the President in case of absence or of *force majeure*. The Treasurer-General of the Federation, plus the Secretary-General are also member of the Bureau, but with no voting rights.

The Bureau is the representative body of the Federation in between meetings of the Board and/or the General Assembly. It operates under the guidance and the responsibility of the Board to which it shall report.

The Bureau sets itself *Rules of Procedure*.

THE PRESIDENT

Article 17:

The President chairs the meetings of the General Assembly, the Board and the Bureau. Unless otherwise foreseen in the Statutes or agreed by the Board or Bureau, the President represents the Federation in all contacts with third parties.

In case that the President, when taking office, is a Delegate or Deputy of a Full Member at the General Assembly, he shall, for the duration of his mandate, renounce this function. In that case, this Full Member will designate a new Delegate or Deputy to be represented at the General Assembly.

THE SECRETARY GENERAL

Article 18:

In addition to any specific and special mandates, which the Secretary General may be given, he is responsible for the routine and permanent running of the Federation and, on this basis, may validly carry out any day-to-day acts of management.

SIGNATURE

Article 19:

Without prejudice to any delegation of power as specified in article 13 and the acts of routine management referred to in article 18, the Federation will be validly committed to Third Parties by the joint signatures of any two of the following persons: the President (or one of the Bureau's Vice-Presidents), the Treasurer General and the Secretary General, who are under no obligation to justify their powers to Third Parties.

Legal actions, both as plaintiff and defendant, are initiated and executed by the Board, represented by its President or a Board member appointed to this effect by the President.

FINANCE

Article 20:

1. The Federation's financial year will commence on the 1st January and close on the 31st December of each year.

The Treasurer General will submit accounts to the Board, which will have them approved by the General Assembly.

Each year, the Board draws a Budget containing an estimate of expenses and incoming payments for the next financial year.

The Board has final control over this Budget.

2. a) On the Board's proposal, the General Assembly annually fixes the total amount of subscriptions to be paid by Full Members.



- b) This amount is shared out among the countries in accordance with the rules laid down by the Board.
- c) Members of the same nationality reach agreement among themselves as to the manner of sharing the subscription payable by their country. Nevertheless, they will be jointly and severally liable to the Federation for the whole of the subscription payable by Members of their country.
3. On the Board's proposal, the General Assembly annually fixes subscriptions payable by the Associate Members, who will settle these in accordance with paragraph 2. c) above.
4. Subscriptions are to be settled in full by the 1st May each year at the least.
5. The General Assembly may, on proposal by the Board, decide to set up a special Fund from which resources will only be allocated to the objectives identified under Article 2(f). The Bureau will manage this Fund, of which all administrative costs will be covered by the working budget of the Federation

LANGUAGES

Article 21:

The official languages of the Federation are the official languages of the European Union. The Board determines the working languages of the Federation.

FINAL PROVISIONS

Article 22:

The legal domicile and place of performance for all matters relating to the Federation is its registered office.

The General Assembly called to decide upon the dissolution of the Federation will be convened six months in advance, with an explanatory report by the Board.

The General Assembly deciding to dissolve the Federation will appoint the liquidator(s) and decide as to the allocation of the assets after the liabilities have been paid off.

If no liquidator(s) is/are appointed, the Federation will be wound up by the President, the Secretary General and the Treasurer General in office at the time of the decision to dissolve the Federation.