

REQUEST BY A NON-GOVERNMENTAL ORGANIZATION TO BE ACCREDITED TO PROVIDE ADVISORY SERVICES TO THE COMMITTEE

DEADLINE 31 MAY 2013

Instructions for completing the request form are available at:

<http://www.unesco.org/culture/ich/en/forms>

1. Name of the organization

1.a. Official name

Please provide the full official name of the organization, in its original language, as it appears in the supporting documentation establishing its legal personality (section 8.b below).

Centre for Heritage Development in Africa (CHDA)

1.b. Name in English and/or French

Please provide the name of the organization in English and/or French.

Centre for Heritage Development in Africa (CHDA)

2.a. Address of the organization

Please provide the complete postal address of the organization, as well as additional contact information such as its telephone or fax numbers, e-mail address, website, etc. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled (see section 8).

Organization: Centre for Heritage Development in Africa (CHDA)

Address: P.O. Box 90010, 80100 Mombasa, Kenya

Telephone number: +254 707701761

Fax number: +254 41 2227985

E-mail address: chda@heritageinafrica.org

Website: www.heritageinafrica.org

Other relevant information: The Centre is based in Mombasa, but we work in all Anglophone sub-Saharan African countries

2.b Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this request. If an e-mail address cannot be provided, the information should include a fax number.

Title (Ms/Mr, etc.): Mr

Family name: Omar

Given name: Kassim Mwamba

Institution/position: Interim Director

Address: P.O. Box 90010, 80100, Mombasa, Kenya

Telephone number: +254 722 244 904/738 420283/707701761

Fax number:

E-mail address: director@heritageinafrica.org; chda@heritageinafrica.org;
okassim@hotmail.com

Other relevant information:

3. Country or countries in which the organization is active

Please identify the country or countries in which the organization actively operates. If it operates entirely within one country, please indicate which country. If its activities are international, please indicate whether it operates globally or in one or more regions, and please list the primary countries in which it carries out activities.

- ☐ national
- ☒ international (please specify:)
- ☐ worldwide
 - ☒ Africa
 - ☐ Arab States
 - ☐ Asia & the Pacific
 - ☐ Europe & North America
 - ☐ Latin America & the Caribbean

Please list the primary country(ies) where it is active:

Kenya, Uganda, Tanzania, Rwanda, Burundi, Ethiopia, Sudan, Democratic Republic of Congo, Republic of South Africa, Namibia, Botswana, Swaziland, Lesotho, Zimbabwe, Zambia, Nigeria, Sierra Leone, the Gambia, Eritrea, Ghana, Liberia, Malawi, Mauritius, Mozambique, Seychelles, Sudan, Egypt, Morocco.

4. Date of its founding or approximate duration of its existence

Please state when the organization came into existence.

11th August 2005

5. Objectives of the organization

Please describe the objectives for which the organization was established, which should be 'in conformity with the spirit of the Convention' (Criterion C). If the organization's primary objectives are other than safeguarding intangible cultural heritage, please explain how its safeguarding objectives relate to those larger objectives.

Not to exceed 350 words; do not attach additional information

CHDA is an international Non Governmental Organisation(NGO) dedicated to the preservation, management and promotion of cultural heritage in Africa through a programme of training and development support services. Its work is mainly with preservation of Immovable, Movable and Intangible Cultural Heritage in Africa.

CHDA started as a program (PMDA), dedicated to heritage resource management and development needs of Museums in Africa. However, from 2001 it increased her activities to encompass the conservation of both movable, immovable and intangible heritage assets. In recognition of these developments and for the organization to be recognized as a permanent institution as opposed to "a program," PMDA was transformed into CHDA in 2005.

CHDA is mandated to

Organize, co-ordinate and develop viable projects and activities for heritage and museum development in Africa, such as the post-graduate diploma course in the care and management of heritage and museum collections in sub-Saharan Africa, in collaboration with the University of Nairobi and University College London, and the Africa 2009 program.

- Provide advice and technical support to museums and heritage institutions
- Diffuse data and information about museums and heritage development
- Work with national institutions, individuals, community heritage projects and custodians of heritage resources to conceive, develop and implement special projects in the field of museum and heritage development
- Work with and complement other regional projects and programmes to ensure the successful implementation of their respective activities
- Contribute to raising the profile of African heritage institutions at local and International levels
- Consolidate the necessary financial and human resources for museums and heritage development

6. The organization's activities in the field of safeguarding intangible cultural heritage

Sections 6.a to 6.c are the primary place to establish that the NGO satisfies the criterion of having 'proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains' (Criterion A).

6.a. Domain(s) in which the organization is active

Please tick one or more boxes to indicate the primary domains in which the organization is most active. If its activities involve domains other than those listed, please tick 'other domains' and indicate which domains are concerned.

☒ oral traditions and expressions

☒ performing arts

☒ social practices, rituals and festive events

☒ knowledge and practices concerning nature and the universe

☒ traditional craftsmanship

☒ other domains - please specify:

Capacity building and institutional support for the conservation and management of movable and immovable cultural and natural heritage in Africa

6.b. Primary safeguarding activities in which the organization is involved

Please tick one or more boxes to indicate the organization's primary safeguarding activities. If its activities involve safeguarding measures not listed here, please tick 'other safeguarding measures' and specify which ones are concerned.

☒ identification, documentation, research (including inventory-making)

☒ preservation, protection

☒ promotion, enhancement

☒ transmission, formal or non-formal education

☒ revitalization

☒ other safeguarding measures – please specify:

Capacity building for African heritage institutions and professionals in all the above intangible cultural heritage undertakings

6.c. Description of the organization's activities

Organizations requesting accreditation should briefly describe their recent activities and their relevant experience in safeguarding intangible cultural heritage. Please provide information on the personnel and membership of the organization, describe their competence and expertise in the domain of intangible cultural heritage and explain how they acquired such competence. Documentation of such activities and competences may be submitted, if necessary, under section 8.c below.

Not to exceed 750 words; do not attach additional information

During the life of CHDA, from the year 2000 when it was PMDA (Program for Museum Development in Africa) until today, nearly 1000 heritage professionals on the African continent have gone through the CHDA training programs. In many programs, CHDA invites expert resource persons and also teaching assistants, who use the opportunity to understudy the expert trainer on their way to becoming expert trainers in their own right. These professionals, many of who went on and acquired further qualifications, became part of the CHDA network of heritage professionals, a

pool of experts that CHDA draws on for its professional training needs, as resource persons, facilitators and program coordinators in case of need. It is important to note that the network has experts in most of the different aspects of heritage management, including tangible, intangible, movable and immovable heritage. They also have loyalty and commitment to CHDA, having come through it in the development of their professional careers.

A few of the programs CHDA has undertaken in the past and which had a direct bearing on intangible heritage management included:

1. Endangered Heritage Assets Program (EHAP)

This program was undertaken by CHDA in 2004-2005 successfully sought to identify, document and disseminate the tangible and intangible cultural heritage of the Mijikenda people of the Kenyan coast, especially those that are threatened with extinction.

2. The three-years en-compass project

The project began in October 2010 and is on-going. It brought together participants from China, England, Guyana, and Kenya (with the remit for Anglophone Africa)

The program looked at issues related to the dangers and challenges faced in the protection of intangible and tangible cultural heritage in all participating countries. The participants used these issues to develop a coherent programme which they used to mobilise people in their countries/regions by conducting awareness and dissemination campaigns, aimed at helping people become more aware of the dangers and challenges faced in terms of the promotion and safeguarding of cultural heritage, both tangible and intangible.

The program activities also included a workshop to scope and audit key tangible and intangible heritage resources, including cultural expressions, products and services in each partner country. These in-country workshops provided a focus and momentum for long-term on-going scoping and auditing activities post training. However, the information and material gathered through the scoping exercise was also fed onto a database, used to create the online and published catalogues- this process is still on-going. The project also intends to create an inventory of cultural heritage resources (Tangible And Intangible), including those at risk in the short-term from the scoping exercise undertaken in each of the three partner countries. The catalogue of cultural heritage assets (both tangible and intangible) collected will be researched and used to design and develop a travelling exhibition that will go around all the participating countries.

In the last year of the program, three practitioners from Africa (Kenya, Zimbabwe and Zambia) were admitted for a Masters Degree Course in Heritage management at the Newcastle University, UK.

3. Post-Graduate Diploma Courses

CHDA held 2 nine-month Post-Graduate Diploma Courses in Heritage Management, in collaboration with the University of Nairobi and the University College, London. This course had a whole unit dedicated to "Indigenous knowledge systems and community involvement", which is basically training in intangible heritage of communities.

4. Africa 2009 Courses

CHDA hosted the 3-month Africa 2009 courses for 1999, 2002, 2003, 2005, 2007 and 2009

One of the issues Africa 2009 program addressed was the issue of insufficient human resources and capacity for management, conservation, and maintenance of immovable heritage properties on the continent, using traditional methods and materials. This means that traditional methods, knowledge and skills, which are basically intangible heritage assets, were being mainstreamed in the program, in a participatory approach involving local communities in the conservation planning

and management processes. For example, the field projects aimed to establish self confidence within the local custodians and to enhance their recognition as efficient professionals.

The project also worked to integrate traditional techniques in conservation of monuments resulting not only in monuments that are responsive to local environments, but also to the sustenance and promotion of traditional skills - the intangible heritage within the local communities.

5. Workshop on Recording Intangible Heritage

In February 2005, CHDA organized and hosted a three-day workshop on Recording of Intangible Heritage. The aims of the course was to produce professionals who can record Intangible Heritage appropriately and to enable trainees effectively apply methodologies, standards, and equipments for recording Intangible Heritage

The main course objective was to enable participants to record Intangible Heritage using digital and video cameras in line with laid down standards and procedures as provided in the course.

6. Capacity Building in Universities

CHDA also undertook training on Strengthening capacities of African Universities in intangible cultural heritage, on behalf of UNESCO/ICH section at the CHDA Centre in Mombasa between 18th and 22nd June 2012.

7. The organization's experiences cooperating with communities, groups and intangible cultural heritage practitioners

The Committee will evaluate whether NGOs requesting accreditation 'cooperate in a spirit of mutual respect with communities, groups and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage' (Criterion D). Please briefly describe such experiences here.

Not to exceed 350 words; do not attach additional information

Since its inception in 2000 as PMDA (Program for Museum development in Africa), CHDA has successfully conducted over 70 activities aimed at increasing capacity of heritage institutions and heritage professionals on the continent. Until 2012, CHDA had trained over 950 heritage professionals through the many programs it had undertaken.

- Some of the activities under the above programs included:
- Training in Conservation of Movable Heritage
- Training in Public Programming and Education
- Training in the development of nomination dossiers for World Heritage List
- Training in Heritage Impact Assessment
- Training in Exhibition Design
- Training in Collections Management and Storage
- Training in Stakeholder Participation
- 2 nine-month Post-Graduate Diploma Course in Heritage Management, in collaboration with the University of Nairobi and the University College, London
- 3-month training courses for the Africa 2009 programme in 1999, 2002, 2003, 2005, 2007 and 2009

These are just a few of the courses that CHDA has implemented. It is important to note that apart from special trainings deliberately designed to inculcate knowledge and skills among heritage professionals on how to work with communities and stakeholders; how to involve them in all

heritage management/conservation activities; how to ensure economic benefits for them, e.g the training course on stakeholder participation, CHDA has always appreciated the fact that the communities are the ultimate custodians of heritage properties, managing and conserving them in their day-to-day actions. For this matter, community participation has always been incorporated into the programs CHDA offers its participants - either by making it part of the teaching learning content or by inviting community members as participants in training programs to exchange issues with professionals, learn from and teach them and to create networks for future exchange.

In the last training that CHDA held in Zimbabwe on Risk Preparedness for Heritage properties between 6th and 18th May 2013 for example, two community members were invited as participants to help build an understanding among professionals on the traditional approaches to risk management of the Great Zimbabwe, as well as to help us understand the community needs and expectations from the professionals in their professional work of management and conservation.

8. Documentation of the operational capacities of the organization

The Operational Directives (paragraph 97) require that an organization requesting accreditation submit documentation proving that it possesses the operational capacities listed under Criterion E. Such supporting documents may take various forms, in light of the diverse legal regimes in effect in different States. Submitted documents should be translated whenever possible into English or French if the originals are in another language. Please label supporting documents clearly with the section (8.a, 8.b or 8.c) to which they refer.

8.a. Membership and personnel

Proof of the participation of the members of the organization, as requested under Criterion E (i), may take diverse forms such as a list of directors, list of personnel and statistical information on the quantity and categories of members; a complete membership roster usually need not be submitted.

Please attach supporting documents, labelled 'Section 8.a'.

8.b. Recognized legal personality

If the organization has a charter, articles of incorporation, by-laws or similar establishing documents, a copy should be attached. If, under the applicable domestic law, the organization has a legal personality recognized through some means other than an establishing document (for instance, through a published notice in an official gazette or journal), please provide documentation showing how that legal personality was established.

Please attach supporting documents, labelled 'Section 8.b'.

8.c. Duration of existence and activities

If it is not already indicated clearly from the documentation provided for section 8.b, please submit documentation proving that the organization has existed for at least four years at the time it requests accreditation. Please provide documentation showing that it has carried out appropriate safeguarding activities during that time, including those described above in section 6.c. Supplementary materials such as books, CDs or DVDs, or similar publications cannot be taken into consideration and should not be submitted.

Please attach supporting documents, labelled 'Section 8.c'.

9. Signature

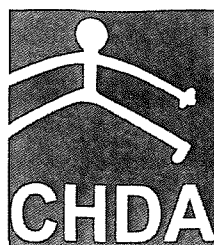
The application must include the name and signature of the person empowered to sign it on behalf of the organization requesting accreditation. Requests without a signature cannot be considered.

Name: Kassim Mwamba Omar

Title: Interim Director

Date: 23.05.2013

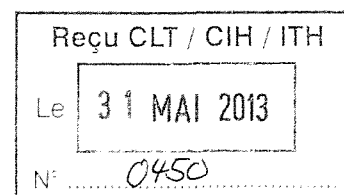
Signature: 



Centre for Heritage Development in Africa

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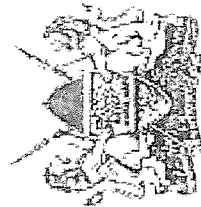
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Board Members:

1. Dr Idle Omar Farah (Chairman) - Director General of the National Museums of Kenya
2. Dr Stefano de Caro (Vice chairperson) - Director General of ICCROM
3. Kassim M. Omar (Secretary)-Interim Director, Centre for Heritage Development in Africa.
4. Dr Webber Nodoro - Director of the African World Heritage Fund (AWHF)
5. Lazare Eloundou – (Chief of the Africa Desk) World Heritage Centre
6. Alain Godonou - (Chief of the Movable and Intangible Cultural Heritage Desk) UNESCO
7. Professor Henry W. Mutoro - Principal, School of Education and External Studies, University of Nairobi
8. Dr Solange Macamo - National Director for Heritage and Culture, Ministry of Culture, Maputo, Mozambique.
9. Jalal Balala - Private Sector – Kenyan Businessman in Dubai
10. Victoire Adegbidi - Representative of the EPA Director
11. Mr. Yusuf Abdalla Usman-Director General, National Commission for Museums and Monuments, Nigeria.

Board of Directors: Dr Idle Farah - Director General of the National Museums of Kenya, Dr Stefano de Caro - Director General of ICCROM, Dr Webber Nodoro - Director of the African World Heritage Fund, Lazare Eloundou – (Chief of the Africa Desk) World Heritage Centre, Alain Godonou – (Chief of the Movable and Intangible Cultural Heritage Desk) UNESCO, Professor Mutoro - Principal, School of Education and External Studies, University of Nairobi, Yusuf Abdalla Usman, Director General, National Commission for Museums and Monuments, Nigeria, Dr Solange Macamo - Deputy Director Heritage, Mocambique, Jalal Balala - Private Sector, Victoire Adegbidi - Representative of the EPA Director



Regu CLT / CIH / ITH
Le 31 MAI 2013
N° 0450



REPUBLIC OF KENYA

OP.218/051/2005/0242/1638

OFFICE OF THE PRESIDENT

CERTIFICATE OF REGISTRATION

I, **WYCLIFFE AWUORI MUTSUNE**, Chairman of the Non-Governmental Organizations Board, certify that the **xxx CENTRE FOR HERITAGE DEVELOPMENT IN AFRICA (CHDA) xxx** has this day been registered under section 10 of the Non-Governmental Organizations Co-ordination Act as applied for.

Dated **11TH AUGUST, 2005**

W.A. Mutsune

W.A. MUTSUNE
Chairman of the Board